

- **School Details (Mandatory)**

Account Name _____

Account No: _____

Bank : _____

Branch: _____

Contact: _____ E-mail: _____

PART C: FAMILY INFORMATION

1 Tick appropriately

Family Status

Both parents are alive Single parent One parent is deceased

Orphan Both or one Parent/ Guardian has a disability

The student has a disability or a special education need

(Attach supporting documents e.g. death certificate, letter explaining disability or other disadvantage/circumstances from chief, religious leader, prominent reference)

1. Parents/Guardian's Name(s)

Father _____

Occupation/Profession _____

Contact _____

Age _____

Mother _____

Age _____

Occupation/Profession _____

Contact _____

Guardian

Occupation/Profession _____

Contact _____

Age _____

2. How many siblings do you have? _____

3. How many children does the guardian have? _____

4. How many of your siblings are working/ in business/ farming? _____
5. How many of your siblings/ Guardian's children are in secondary school? (Give details of your siblings/ guardian's children in secondary or post-secondary institutions in the table below)

Siblings' Name/ Guardians Children	Name of Institution	Year of Study	Total Fees	Fees Paid	Outstanding Balance
GRAND TOTAL					

6. If an orphan, who has been paying for your education? (State)

Name: _____

Relation: _____

Contact: _____

PART D: INFORMATION ABOUT FAMILY FINANCIAL STATUS

GROSS INCOME IN THE LAST 12 MONTHS – (KSHS)

	Father	Mother	Guardian/Sponsor
Main occupation			
Other occupation capable of raising income			
Gross income			

- Gross income: (This means income from salary, business ,farming or any other lawful source per year.)

PART E: OTHER DISCLOSURES

DISCLOSURE OF ANY OTHER BURSARY BENEFIT

- i. **Have you received any other bursary or support from a public source?** (Tick the relevant box)

YES NO

If yes, disclose the source and the amount granted

Source _____

Years received _____

Amount granted _____

- ii. If you are a student in university or tertiary college, have you applied for financial support from HELB? YES NO

- iii. If YES, state the outcome and why you should be granted a bursary under this programme: _____

- iv. If No, state the reason _____

1. STUDENT'S DECLARATION

I declare that to the best of my knowledge the information given herein is true

Student's signature _____ Date _____

2. PARENTS/GUARDIAN'S DECLARATION

I declare that I have read this form/this form has been read to me and I hereby confirm that the information given herein is true to the best of my knowledge.

Parent's/Guardian's Name: _____

Parent's/guardian's Signature _____ Date _____

3. SCHOOL VERIFICATION

a) For Continuing Students

Year

Position in class/form Term I Term II Term III

Student's Discipline (tick one option only)

Excellent V. Good Fair Poor

Head teacher's brief comments on the student's level of need, discipline and academic performance. _____

Note: Applicant to Attach Latest Report Form.

I declare that the above is a student in this school

Head teacher's Name _____ Signature _____

Date and School Stamp

AREA CHIEF/ASSISTANT CHIEF

Comment on the status of the family/parent

I certify that the information given above is correct.

Name: _____ Signature: _____ Date: _____

Position/Designation: _____

Date/ Stamp: _____

NOTES

- i. All relevant sections in this form **MUST** be filled and ensure that the information given is correct.
- ii. Wrong information will automatically disqualify the applicant.
- iii. One should apply one form at a time and in one Ward **ONLY**.
- iv. Supporting documents be attached e.g.
 - a) **Fees structures.**
 - b) **Admission letter.**
 - c) **Performance report/ Recent report form/ Transcript**
 - d) **School/ College/ University ID card.**
 - e) **Any other relevant documents.**

PART E: FOR OFFICIAL USE ONLY BY THE WARD BURSARY ALLOCATION COMMITTEE.

TOTAL SCORE:

Approved for Bursary

Not approved for Bursary

Reasons for award or disapproval

Nature and terms of full or partial sponsorship
