

**PUBLIC PARTICIPATION INFORMATION ON THE NYANDARUA COUNTY
TRADE DEVELOPMENT & INVESTMENT (FUND) REGULATION, 2021**

Table of Contents

- 1. INTRODUCTION 2
- 2. ADMINISTRATION OF THE LOAN 2
 - a. Loan Approval Committee 2
 - b. Loan Evaluation Committee 2
 - c. The Bank 3
- 3. FUND ALLOCATION 3
- 4. GROUP ELIGIBILITY 3
- 5. LOAN REPAYMENT 3
- 6. DEFAULT PAYMENT 4
- 7. CONCLUSION 4

**PUBLIC PARTICIPATION INFORMATION ON THE NYANDARUA COUNTY
TRADE DEVELOPMENT & INVESTMENT (FUND) REGULATION, 2021**

1. INTRODUCTION

The following are the objects of this Law-

- ❖ Provide for the fund management procedures;
- ❖ Provide for the Loan application Forms and related forms;
- ❖ Establish the evaluation committees;
- ❖ Provide for the operations of the Fund; and
- ❖ Provide for the winding up of the Fund.

2. ADMINISTRATION OF THE LOAN

- ❖ Loan Approval Committee
- ❖ Loan Evaluation Committee.

**a. Loan Approval Committee
Composition**

- i. Chief Executive Officer;
- ii. Loan officer appointed by the authority whom shall be the Secretary;
- iii. Chief Officer trade or a nominee;
- iv. Chief Officer Finance or a nominee;
- v. A bank official designated by the bank;
- vi. A nominee from the Governor's office.

Duties

The following are the duties of the Loan Approval Committee:

- i. Review loan applications submitted by the Loan committee report;
- ii. Approve loan application recommendations by the Loan Evaluation Committee;
- iii. Making such necessary recommendations to the Board on matters related to loan application;
- iv. Any other related function in relation Loan application and as such as may be assigned by the Board.

**b. Loan Evaluation Committee
Composition**

The Board shall appoint an ad hoc Committee for the purpose of Evaluation Committee.

Duties

The following are the duties of the Loan Evaluation Committee:

- i. Receive from the sub counties, duly filled Loan application forms;

**PUBLIC PARTICIPATION INFORMATION ON THE NYANDARUA COUNTY
TRADE DEVELOPMENT & INVESTMENT (FUND) REGULATION, 2021**

- ii. Vetting identity of the Loan applicants;
- iii. Train and capacity building of the Loan applicants at the sub county level;
- iv. Reviewing the application forms and inspection of the collaterals; and
- v. Any other related functions and as may be assigned by the Board.

c. The Bank

The Bank shall administer the Loan to the applicants.

3. FUND ALLOCATION

- ❖ The access of the Fund shall be on a first come first served basis.
- ❖ An individual shall be entitled to the minimum of Kenya Shillings Five Thousand (Kshs. 5,000/=) and a maximum of Kenya Shillings Three Hundred Thousand (Kshs. 300,000/=) at any one time.
- ❖ A group shall be entitled to a minimum of Ten thousand Shillings (Kshs. 10,000) and a maximum of one million shillings (Kshs. 1,000,000) at any one time.
- ❖ An amount not exceeding Kenya Shillings Ninety-Nine Thousand (Kshs.99,000/=), shall be on a guarantee.
- ❖ An amount exceeding Kenya Shillings Ninety-Nine Thousand (Kshs. 99,000 shall be on provision of a valid collateral.

4. GROUP ELIGIBILITY

For a group to be eligible to receive loans, the following criteria shall be applied:

-

- ❖ length of time the group, business has been in existence;
- ❖ total amount contributed by the group to raise capital for the project;
- ❖ current status of contribution;
- ❖ proposed business plan for the loan applied; and
- ❖ Nature of Collateral provided.

5. LOAN REPAYMENT

- ❖ Loan beneficiaries shall submit payment proof to the Board who shall issue and acknowledge receipt to the recipient beneficiary.
- ❖ Upon verifiable proof of loan repayment of all loan proceeds, the Board shall issue a discharge certificate to the beneficiary with respect to the loan repayment and release any Collateral held.

**PUBLIC PARTICIPATION INFORMATION ON THE NYANDARUA COUNTY
TRADE DEVELOPMENT & INVESTMENT (FUND) REGULATION, 2021**

6. DEFAULT PAYMENT

- ❖ A loan shall be considered to be delinquent when a beneficiary fails to repay Three (3) consecutive monthly instalments.
- ❖ A loan shall be considered to be in default when the beneficiary is 90 days late in repayment and all efforts to make him/her repay have completely failed.
- ❖ The Bank shall take administrative action and consider the appropriate remedial lawful action to undertake to ensure compliance of the beneficiary to the terms of the loan disbursed

7. CONCLUSION

Nyandarua County residents are encouraged to apply the Nyandarua County Trade Development & Investment Loan.