



REPUBLIC OF KENYA  
COUNTY GOVERNMENT OF NYANDARUA  
DEPARTMENT OF LANDS, PHYSICAL PLANNING,  
HOUSING AND URBAN DEVELOPMENT  
ENGINEER MUNICIPALITY



**FINANCE, ADMINISTRATION AND GENDER MAINSTREAMING COMMITTEE**

1. Institutionalize framework for community engagement and participation in the Municipality management through public fora
2. Develop and implement private sector engagement framework within the municipality
3. Develop and implement framework for gender mainstreaming and participation of marginalized groups within the municipality
4. Facilitate collaboration among stakeholders on environmental initiatives within the municipality
5. Monitor and evaluate the effectiveness of gender mainstreaming and participation of marginalized groups within the municipality
6. Develop and recommend policies that advance gender equality within the municipality
7. Promote awareness and understanding of impact of municipality projects and initiatives on women and men



In compliance with Section 26 of the Urban Areas and Cities Act, 2011, the Board Chairperson guided the members to form committees for efficient performance of its duties. After deliberations, the members concurred that the committees should have a chair and four other members. They also agreed that as provided for in the Act, the Committees would incorporate technical officers and any other persons as may be approved by the Board for performance of the committee. The following Board Committees were formed with respective mandates:

**ENGINEER MUNICIPALITY  
BOARD  
CHAIRPERSON**  
08 MAY 2025  
**NYANDARUA COUNTY**

## TERMS OF REFERENCE FOR MUNICIPALITY BOARD COMMITTEES

COMMITTEE	MEMBERSHIP	MANDATE
<b>Finance Administration and Gender Mainstreaming Committee</b>	<p><b>Committee Chair:</b></p> <ol style="list-style-type: none"> <li>1. Mr. David K. Kinyanjui-</li> </ol> <p><b>Members</b></p> <ol style="list-style-type: none"> <li>2. Ms. Julie Gachiku</li> <li>3. Hon Stephen Kinyanjui KK (CECM)</li> <li>4. Mr. Martin M. Kamau</li> <li>5. Mr. Daniel Kibebo Gathege</li> </ol>	<ol style="list-style-type: none"> <li>1. Review and recommend municipal budgets and financial plans to ensure effective allocation and use of municipal resources.</li> <li>2. Monitor municipal revenue collection and expenditure to promote accountability, transparency, and compliance with the Public Finance Management Act.</li> <li>3. Oversee preparation and review of financial reports and statements to ensure proper financial management and reporting standards.</li> <li>4. Advise the Municipal Board on financial planning and resource mobilization for implementation of municipal projects and development programmes.</li> <li>5. Oversee administrative operations of the municipality, including organizational structures, policies, and service delivery systems.</li> <li>6. Review and monitor human resource management practices, including staffing, performance management, and capacity building.</li> <li>7. Ensure integration of gender equality and social inclusion in municipal policies, plans, programmes, and budgeting processes.</li> <li>8. Promote participation and empowerment of women, youth, persons with disabilities, and marginalized groups in municipal governance and development.</li> <li>9. Review and advise on policies related to finance, administration, and gender mainstreaming, and monitor their implementation within the municipality.</li> </ol>
<b>Audit Committee</b>	<p>Committee Chairperson</p>	<ol style="list-style-type: none"> <li>1. Review internal and external audit reports and ensure issues raised are addressed by the municipality.</li> </ol>

**ENGINEER MUNICIPALITY BOARD CHAIRPERSON**  
 08 MAY 2025  
**NYANDARUA COUNTY**

1. Ms. Mary W. Gitau –

**Members**

2. Mr. Samuel M. Kimani

3. Hon. Stephen Kinyanjui KK (CECM)

4. Ms. Josphine Muiru (Chief Officer)

5. Mr. Daniel K. Gathege

2. Monitor implementation of audit and service delivery.

3. Evaluate the effectiveness of internal control systems within the municipality.

4. Oversee risk management processes and advise on measures to minimize financial and operational risks.

5. Ensure compliance with financial laws and regulations, particularly the Public Finance Management Act, to promote transparency and accountability in the use of public resources.

**C) Infrastructure and Planning Committee**

**Committee Chairperson**

1. Mr. Martin Kamau

**Members**

2. Mr. David K. Kinyanjui

3. Ms. Julie Gachiku

4. Ms. Mary W. Gitau

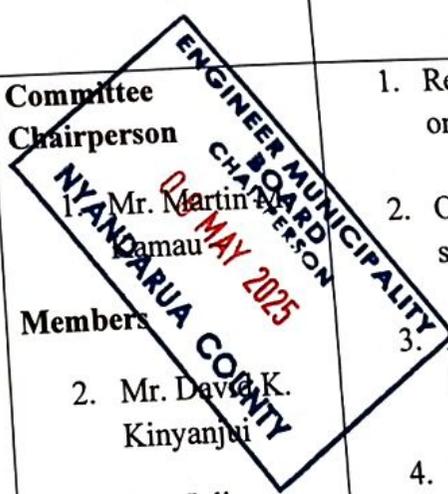
1. Review and recommend municipal spatial plans and development plans to guide orderly urban growth and land use.

2. Oversee development, maintenance, and improvement of municipal infrastructure such as roads, drainage systems, street lighting, and public facilities.

3. Monitor implementation of infrastructure projects to ensure they meet approved plans, budgets, and standards.

4. Promote sustainable urban planning and environmental considerations in infrastructure development.

5. Review and advise on building approvals, zoning regulations, and land use compliance within the municipality.



**Environment,  
Trade, Social  
Services and  
Tourism**

**Committee  
Chairperson**

1. Ms. Julie  
Gachiku –

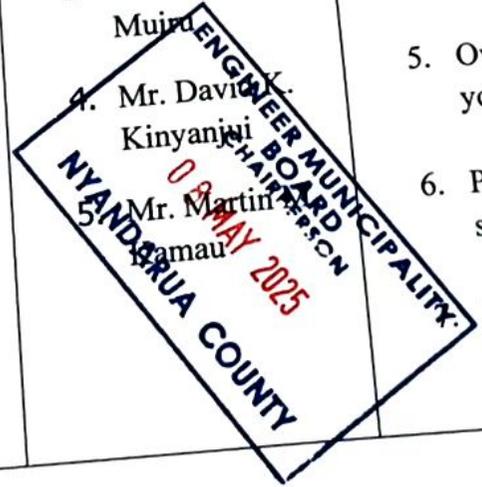
**Members**

2. Ms. Mary W.  
Gitau

3. Ms. Josphine  
Mujira

4. Mr. David  
Kinyanjui

5. Mr. Martin  
Mamau



5. Mr. Daniel  
Kibebo G.

6. Support resource  
urban improvement projects.

7. Monitor service delivery related to public works and infrastructure to ensure efficiency, safety, and quality for residents.

1. Promote environmental protection and sustainable management of natural resources within the municipality.

2. Oversee waste management, sanitation, and environmental conservation programmes to ensure a clean and healthy environment.

3. Promote trade, markets, and local economic development by supporting small businesses, investment, and commercial activities.

4. Support development and promotion of tourism activities and local attractions to enhance economic growth.

5. Oversee delivery of social services and community welfare programmes, including youth, women, and vulnerable groups.

6. Promote cultural, recreational, and community development initiatives that enhance social well-being and community participation.

Receive, review, and facilitate resolution of public grievances and complaints related to environment, trade, tourism, and social services to improve service delivery and accountability.