



REPUBLIC OF KENYA
COUNTY GOVERNMENT OF NYANDARUA
DEPARTMENT OF LANDS, PHYSICAL PLANNING,
HOUSING AND URBAN DEVELOPMENT



OLKALOU MUNICIPALITY

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NOTICE!!

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PUBLIC PARTICIPATION NOTICE- OL KALOU MUNICIPALITY(KUSPII)

THE COUNTY GOVERNMENT OF NYANDARUA ,
THROUGH THE DEPARTMENT OF LANDS, PHYSICAL
PLANNING, HOUSING AND URBAN DEVELOPMENT,
INVITES RESIDENCE ,STAKEHOLDERS ,AND
AGENERAL PUBLIC TO A PUBLIC PARTICIPATION
FORUM UNDER THE KENYA URBAN SUPPORT
PROGRAMME (KUSP II) ON **27TH MARCH,2025**.THE
VENUE WILL BE **AT RURII P.C.E.A HALL.**

STARTING TIME: 10.00 Am

**REVIEW OF THE SECOND 5 YEARS OL KALOU
MUNICIPAL IDEP,CIVIC EDUCATION ON GENDER
MAINSTREAMING AND GRIEVANCES REDRESS
SYSTEMS AND PROJECT PROPOSALS**

ALL ARE WELCOMED

**MUNICIPAL MANAGER
OL KALOU MUNICIPALITY
NYANDARUA COUNTY**



REPUBLIC OF KENYA
COUNTY GOVERNMENT OF NYANDARUA
OL KALOU MUNICIPALITY



3rd QUARTER-JANUARY TO MARCH 2025

MINUTES OF THE PUBLIC PARTICIPATION MEETING

Date: 27th March, 2025

Venue: Rurii P.C.E.A Hall

Time Started: 10:10 AM

Attendance: As per the attached list.

AGENDA

1. Preliminary Session
2. Handing Over of Completed Projects to the Community
3. Election of Committee Members on the Completed Projects
4. Community Responses
5. Any Other Business (A.O.B)

Min. 01.03/2025- Preliminary

The meeting was called to order and opened with a word of prayer led by the Municipal Social Safeguards Officer at 10:10 AM. She welcomed all participants and thanked them for attending the public participation forum.

Min. 02.03/2025-Handing Over Of Completed Projects to the Community

The Municipal Manager expressed appreciation to the community for their continued support and active engagement in projects implemented under the Urban Development Grant (UDG) Phase I.

He informed participants that the Municipal Board, in collaboration with municipal leadership, had reviewed all applications submitted by community members requesting allocation of modern market stalls, kiosks, and public toilets.

Following thorough deliberations, the following resolutions were made regarding project allocations:

- **Social Hall Public Toilet:** Handed over to members of Persons Living with Disabilities (PLWD).
- **Wholesale Market Toilet:** Handed over to Youth groups.
- **Old Retail Market Toilet:** Handed over to a Self-Help Group.
- **New Retail Market Toilet:** Handed over to a Marginalized Group.
- **Market Stalls and Kiosks:**
 - One-third allocated to PLWD;
 - One-third to traders previously displaced from roadside vending;
 - One-third to other vulnerable members of the community.

Min. 03.03/2025-Election of Committee Members on the Completed Projects

Participants proposed the formation of an **Interim Community Oversight Committee (COC)** to ensure proper management, transparency, and sustainability of the completed projects.

Nomination and Endorsement Process:

- Community members were invited to nominate individuals with integrity, community service background, and leadership capacity.
- Shortlisted individuals were endorsed by consensus.
- A list of the elected interim committee members is attached to the minutes.

The interim committee shall serve for a period of six months, after which formal elections may be conducted depending on the guidance of the Municipal Board.

Min. 04.03/2025-Community Responses

The Social Safeguards Officer briefed the attendees on the **Grievance Redress Mechanism (GRM)**, a framework designed to address any grievances from contractors or community members. She categorized the grievances into:

1. Comments, suggestions, or queries;
2. Grievances related to non-performance of project obligations;
3. Grievances involving violations of the law or corruption;
4. Grievances against project staff or community members managing the projects.

Open Forum Discussion:

An open session allowed community members to give feedback, ask questions, and offer suggestions on project implementation, financial transparency, and municipal governance.

Response by Municipality Officials:

- Clarified concerns raised on project timelines, budgets, and beneficiary selection.
- Reaffirmed commitment to transparency, accountability, and timely information sharing.

Min. 05.03/2025-Any Other Business (A.O.B)

The Municipal Social Safeguards Officer thanked the community for their active participation and encouraged continuous collaboration in future development efforts.

Conclusion

There being no other business, the meeting was adjourned at 1:35 PM with a closing prayer led by Mr. Josphate Kabatha.

Signed:

Secretary: Ann Muriithi Sign..  **Date:** 27th March, 2025

Chairman: Eric Igogo Sign..  **Date:** 27th March, 2025.

Ol Kalou Manager



REPUBLIC OF KENYA

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MUNICIPALITY OF OL'KALOU



ATTENDANCE SHEET FOR THE PUBLIC PARTICIPATION MEETING OVER THE COMPLETED PROJECTS TO THE COMMUNITY AND ELECTIONS OF COMMITTEE MEMBERS ON THE COMPLETED PROJECTS AT RURI P.C.E.A HALL ON MARCH 2025

NO.	NAME	PF. NO/ID. NO.	DESIGNATION	SIGNATURE
1	Tabitha kamau	30487801	farmer	<i>[Signature]</i>
2	Lucy wambui	27896420	farmer	<i>[Signature]</i>
3	STEPH mwarahi	29118780	BUSINESS	<i>[Signature]</i>
4	moncho wanjivo	36104813	farmer	<i>[Signature]</i>
5	NANCY MUMBI	23436108	farmer	<i>[Signature]</i>
6	Joyce waumbani	23649046	B	<i>[Signature]</i>
7	Jane wacera	20081374	grec	<i>[Signature]</i>
8	Pauline Gathoni	26960347	farmer	<i>[Signature]</i>
9	Mary W Karito	14625283	farmer	<i>[Signature]</i>
10	Busan waakwa	3274668	Farmer	<i>[Signature]</i>
11	Hannah waupisiku	11729418	Business	<i>[Signature]</i>
12	REV. DR. DAVID KIUGU	0236797	BISHOP	<i>[Signature]</i>
13	REARICE waingani	30244400	Business	<i>[Signature]</i>
14	Timothy mwaraji	22309671	Business	<i>[Signature]</i>
15	Daniel waWere	42689104	BUSINESS	<i>[Signature]</i>
16	Cecilia Muthani	29107200	BUSINESS	<i>[Signature]</i>

NO.	NAME	ADDRESS	PHONE NO.	OCCUPATION	STATUS
17	JOANDE WANJIRU		28481434	BUSINESS	W
18	Lucy WANJIKU		26070878	farmer	W
19	Ruth Wangari Kogiini		26196802	farmer	D.W.
20	CAROLINE MABUCHI		32204721	Farmer	W
21	Joyce Wambui Wanjiru		34527468	Farmer	W
22	Jho kamau		28732197	Business	W
23	Isaac githuka		23096335	Business	W
24	SAMUEL chege		25493178	B. Person	W
25	Jecinta Ndeni		25454572	Cele	W
26	RUTH Wanjiru		22400170	farmer	W
27	MARY PSHIRI		27190114	Farmer	W
28	JAMES MURITHI		24441678	Business	W
29	CHARLES Ndungu		30210694	farmer	W
30	CAROLINE NJAU		22840251	BUSINESS	W
31	Ruth Wangari		26196802	BUSINESS	W
32	Hannet Kairimui		35061677	Cleaner	W

33	KIMINE KIMONE	24257954	Sir. Public Painter	<i>Kimone</i>
34	Catherine Maina	33029426	Inspector Building	<i>Saint</i>
35	JOSEPH KAMUNYA	25167039	stake mechanic	<i>Stake</i>
36	Peter Kingari	34525501	lawyer	<i>Lawyer</i>
37	MICHAEL KIBIKI	20777042	BUSINESS PERSON	<i>Business</i>
38	SUSAN MUTHON	0797371218	Farmer	<i>Farmer</i>
39	LUCY WANJIRU NJENGA	20341186	CHARGES COLLECTOR	<i>Charges</i>
40	FELICIA MWAKI	32214023		<i>Charges</i>
41	Difina Wambui	30345049	farmer	<i>Farmer</i>
42	Mercy Wangui	33979806	Farmer	<i>Farmer</i>
43	AR. TERESIA RUGA	8181450	BOARD MEMBER (ELK MUN.)	<i>Board Member</i>
44	ANN MUREITHI	9857400	CPCT MEMBER	<i>CPCT Member</i>
45	Ruth Njiri	25605294	FAMILY	<i>Family</i>
46	Milka Njiri Kaya	24415011	FAMILY	<i>Family</i>
47	TERESIA WANGUI KIRAGU	30555021	Gener	<i>Gener</i>
48	Martha Oanjira	35029759	Business person	<i>Business person</i>



