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**OL KALOU MUNICIPALITY**  
*County Government of Nyandarua*

**ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE FINANCIAL YEAR ENDED  
30<sup>TH</sup> JUNE 2025**

THE NATIONAL TREASURY  
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29 AUG 2025  
P.O. Box 30007 - 00100 NAIROBI  
ACCOUNTING SERVICES DEPARTMENT

Prepared in accordance with the Accrual Basis of Accounting Method under the International  
Public Sector Accounting Standards (IPSAS)

REVENUE  
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NYANDARUA COUNTY ASSEMBLY  
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## **1. Acronyms and Definition of Key Terms**

### **A. Acronyms**

PSASB	Public Sector Accounting Standards Board
FY	Financial Year
OSHA	Occupational Safety & Health Act
PFMA	Public Financial, Management Act
KUSP	Kenya Urban Support Program
UACA	Urban Areas and Cities Act
UIG	Urban Institutional Grant
UDG	Urban Development Grant
CRF	County Revenue Fund
IFMIS	Integrated financial Management System

### **B. Definition of Key Terms**

**Fiduciary Management** - Members of Management directly entrusted with the Ol-Kalou Municipality's financial resources.

**Comparative Year**- Means the prior period.

## **2. Key Entity Information and Management**

### **a) Background information**

Ol'kalou Municipality is established by and derives its authority and accountability from Urban Areas and Cities Act No. 13 of 2011(amended 2019) and Cities and Municipal Charter on 8<sup>th</sup> May 2019. The Municipality is under the County Government of Nyandarua and is domiciled in Kenya.

### **b) Principal Activities**

The principal activity/mission/ mandate of the Municipality is to;

- 1) Provide for a governance mechanism that will enable the inhabitants of the Municipality to:
  - a) Participate in determining the social services and regulatory framework which will best satisfy their needs and expectations.
  - b) Verify whether public resources and authority are utilized or exercised, as the case may be, to their satisfaction.
  - c) Enjoy efficiency in service delivery.
- 2) Vigorously pursue the developmental opportunities which are available in the Municipality and to institute such measures as are necessary for achieving public order and the provisions of civic amenities, so as to enhance the quality of life of the inhabitants of the Municipality.
- 3) Provide a high standard of social services in a cost-effective manner to the inhabitants of the Municipality.
- 4) Promote social cohesiveness and a sense of civic duty and responsibility among the inhabitants and stakeholders in the Municipality in order to facilitate collective action and commitment towards achieving the goal of a harmonious and stable community.
- 5) Providing for services, laws and other matters for Ol'kalou Municipality's inhabitants' benefit.
- 6) Fostering the economic, social and environmental well-being of its community

**Vision Statement**

A dynamic trend setting Urban Areas, delivering high quality services responsive to the challenges and demands of the residents.

**Mission Statement**

To provide affordable, accessible high-quality Urban services, with a responsive local governance. This will be done by ensuring the residents have the opportunity to contribute to municipality development.

**Core Values**

Service excellence, Integrity, Accountability, Customer focused service, Innovation, Stewardship.

**c) Key Management**

The Ol'kalou Municipality's management is under the following key organs:

- The Department of Lands physical planning and urban Development
- Board of Management
- Municipality Manager
- Chief Officer Finance
- Secretariat

**d) Fiduciary Management**

The key management personnel who held office during the period ended 30<sup>th</sup> June 2025 and who had direct fiduciary responsibility were:

Ref	Position	Name
1	Municipal Manager	Eric Igogo
2	Chief Officer-Land, Physical Planning & Urban Development	Josephine Muiru
3	Chief Officer-Finance	Fredrick Irungu

**e) Fiduciary Oversight Arrangements**

The following committees provide fiduciary oversight to the Ol'kalou;

- i) County executive Audit and Risk Management Committee
- ii) Municipal Board Committees
- iii) County Assembly committees
- iv) Committees of the Senate

**f) Registered Offices**

P.O. Box 701, 20303  
Nyandarua County Ardhi House  
Ol Kalou, KENYA

**g) Contacts**

Telephone: (+254) 0202660859  
E-mail: [info@nyandarua.go.ke](mailto:info@nyandarua.go.ke)  
Website: [www.nyandarua.go.ke](http://www.nyandarua.go.ke)

**h) Bankers**

Equity Bank  
Ol Kalou Branch  
P O. Box 215 – 20303

**Ol Kalou**

**i) Independent Auditor**

Auditor General  
Office of The Auditor General  
Anniversary Towers, University Way  
P.O. Box 30084  
GPO 00100  
Nairobi, Kenya

**j) Principal Legal Adviser**

The County Attorney

County Government of Nyandarua

P.O box 701-20303

Ol'kalou

3. Ol kalou Municipality Board



**Priscillah Mwirigi**  
**Municipal Board Chair Person**

She is a PHD Scholar in Gender and Development Studies at Egerton University. Holds Master of Arts Degree in Sociology (Project Management and Community Development) from Egerton University, Bachelor of Arts Degree in Sociology from Moi University, Professional Certification Course in Monitoring and Evaluation from Kenya Institute of Management. She was born in 1983

She is a Lecturer at the department of Peace Security and Social Studies in Egerton University.



**Ms. Colleta Wangui Migwi**  
**Municipal Board Member**

An expert in Public Finance Management, Public Debt Management, the Budgetary framework of the Public Sector, Public Policy development, and Formulation. Has vast accounting experience in both the private and public sectors, spanning over 12 years. Passionate about public finance management as a tool of national development. Holds a Master's in Business Administration (Finance) from Jomo Kenyatta University of Agriculture and Technology and a Bachelor of Commerce (Accounting) from Egerton University. Certified Public Accountant of Kenya, CPA (K), and a Full member of the Institute of Certified Public Accountants of Kenya in good standing. Born in Olkalou (Nyandarua County) in the year 1988. She is currently an accountant at Egerton University.



**Ms. Zelipha Njeri Kabuga**  
**Municipal Board Member**

She was born in 1963. Has over 30 years experience in School Leadership and Administration. Holds a master's in Education Administration from U.O.N.

Bachelor of Education in English and Literature and Diploma in Education Management from Kenya Education Management Institute. Has a certificate in Computer Studies from Nyandarua Polytechnic.



**John Mwangi**  
**Municipal Board Member**

Holds a Masters in Project Planning and Management from University of Nairobi; Bachelor of Science in Animal Production and Diploma in Range Management from Egerton University. He has experience spanning over 30 years of public service that includes working at both county and national level. Served as the Chair of the Data and Information Sub-committee of the Kenya Food Security Steering Group (KFSSG). He was born in 1967.

John is a food security specialist with interests in the application of disaster risk reduction policies and strategies that contribute to strengthening of resilience and the prevention and reduction of disaster losses.



**Dr. Teresia W Rugah H**  
**Municipal Board Member**

Holds a doctorate degree in curriculum studies from Maasai Mara University, master's degree in Educational Administration planning, Economics and curriculum studies from the University of Nairobi. Bachelor degree in Education from the University of Nairobi, Diploma in Education management from KEMI. She was born in 1961.

She is a counselling psychologist holding a diploma in counselling from Kenya Institute of business studies and counselling (KIBCo) and holds a diploma in theology. She is currently a lecturer in the university of Nairobi and has a wide experience in teaching and public relations.



**Charles Mbugua**  
**Municipal Board Member**

Born and bred in Wanjohi, Nyandarua County and with over 20 years experience in the public sector, Mr Charles is a graduate with a KISE Diploma in 2006 and a KEMI Diploma in 2017. He was born in 1970.



**Hon. Samuel K. Njiraini:**  
**Board Member**

Holds a Bachelor of Arts and Business Administration from Machakos University, a diploma in animal Health and production as well as a certificate in computer packages and applications. He has a combined 24 years' experience working in the public sector as a Member of County assembly and an entrepreneur. He had the privilege of representing the people of Nyandarua County at the parliament. He was born in 1977.

He was involved in formation of laws governing the County foresight of projects within Kaimbaga ward. Mr. Njiraini has been a member of environment and Natural resources committee as well as a chair of Agriculture, livestock and fisheries at the County assembly. He has a vast experience in sitting in parliament committees budget making process.

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**Hon. Stephen Kinyanjui Mburu KK**  
**Municipal Board Member - CECM Land, Physical Planning and Urban Development**

Holds Master's Degree in Business Administration and Master Degree in B.com (Marketing) from Kenya Methodist University and University of Nairobi respectively.

Served as elected member of parliament Kinangop constituency, Assistant and operation manager of Pyrethrum Board of Kenya, Nyandarua District KANU chairman, Marketing Director at Invesco Insurance Co., Marketing Agent of major Insurance companies, Managing Director of own businesses and industries.

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**Ms. Josphine Muiru**

**Chief officer - Department of Lands, physical planning and Urban Planning**

Ms. Josphine holds a Master's degree in Public Health with a specialization in Monitoring and Evaluation, as well as a Bachelor of Science in Environmental Health. She has experience in government as a chief officer. She has a vast experience of over 20 years having served in various capacities in the field of public health among them chief officer public health and head of preventive and promotive health services division in Nyandarua County. She is currently pursuing a PHD in Public Health.

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**Eric Igogo  
Municipal Manager**

Holds Bachelor of international Business from Makerere University Uganda. Currently pursuing Masters in Business Administration at Nairobi University.

Member of Marketing Society of Kenya (MSK) served as Marketing manager at Almarai Dairy Company in Saudia Arabia, Financial Advisor with Royal Media Services.

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#### 4. Key Management Team



**Eric Igogo**  
**Municipal Manager**

Holds Bachelor of international Business from Makerere University Uganda, Currently pursuing Masters in Business Administration at Nairobi University.

Member of Marketing Society of Kenya (MSK) served as Marketing manager at Almarai Dairy Company in Saudia Arabia, Financial Advisor with Royal Media Services.



**Ms. Josphine Muiru**

**Chief officer - Department of Lands, physical planning and Urban Planning**

Ms. Josphine holds a Master's degree in Public Health with a specialization in Monitoring and Evaluation, as well as a Bachelor of Science in Environmental Health. She has experience in government as a chief officer. She has a vast experience of over 20 years having served in various capacities in the field of public health among them chief officer public health and head of preventive and promotive health services division in Nyandarua County. She is currently pursuing a PHD in Public Health.



**CPA Fredrick Gichuhi**  
**Chief officer - Finance**

He is a holder of Masters degree in Finance ( Kenyatta University), Bachelors degree in Agribusiness Management ( University of Nairobi ) and CPA (K). Previously, he was the head of Financial reporting Unit, Nyandarua County Government. He has 5 years banking experience and was born on 24th January, 1984.

## **5. Municipality Board Chairperson's Report**

It is my pleasure to present Ol Kalou Municipal Board Annual Report and Financial Statements for the year ended 30th June 2025. The board made substantial steps in delivering its mandate of implementing the Integrated development Plan 2020-2025 (2020-2025 IDeP) amidst prevailing challenges.

The provision of adequate, safe and efficient, urban services remained the top priority for the board during the period. Consequently, the board made significant investments towards the construction of estate roads, paved pedestrian walkways, and parking lots within the municipality. Such developments have played a critical role in minimizing road user costs, enhancing county revenue, and minimizing travel time and accidents. To enhance social cohesion and community development within the municipality, the board also invested in the construction of a multipurpose hall. The board also sought to spur economic growth by supporting the completion of the Ol'Kalou Paving Block manufacturing plant, which is meant to provide affordable construction materials, open up employment opportunities, and enhance own source revenue base for the county.

To further facilitate economic development, the board also invested in the improvement of markets. The endeavour involved the renovation of old stall, construction of new stalls, installation of 6 metal gates, repainting works, and finishing works in Ol-kalou new markets. Additionally, the board sought for sustainable sanitation within the municipality by championing storm water drainage repair works and signages and the construction of a VIP toilet at Ol-kalou multipurpose hall.

The past year has also presented a number of challenges that have impacted the operations of Ol'kalou Municipality. Budget constraints were a significant issue, limiting the municipality's ability to execute planned projects and deliver services effectively. The municipality also faced difficulties related to inadequate human capital. A shortage of skilled personnel has affected the efficiency and effectiveness of service delivery, highlighting the need for continued efforts in recruiting and retaining qualified staff. Land-related disputes also posed considerable challenges as disagreements over land ownership and usage led to delays in several key initiatives, underscoring the need for greater emphasis on mediation and legal resolution.

The settlement of land disputes is also on the horizon, thanks to the recent approval of the Ol'kalou Integrated and Strategic Urban Development Plan (ISUDP) by the Assembly. This milestone is expected to resolve many of the ongoing land-related issues that have previously hampered development projects. The board is optimistic that with clear guidelines and legal frameworks now in

place, future land disputes can be minimized, allowing for smoother and more efficient implementation of development initiatives. The board is also focused on promoting sustainable urban planning and development. In alignment with the ISUDP, the board is committed to ensuring that development within Ol'kalou Municipality aligns with the principles of sustainability, considering both the current needs and the long-term well-being of the community.



.....  
**Name: Priscillah Mwirigi**

**Chairperson of the Board**

## **6. Report Of the Municipality Manager**

This report has been prepared by the Municipal board to provide an overview of the projects and programmes implemented towards provision of affordable, accessible, high-quality municipal services in the 2024/2025 financial year. It highlights financial statements that describe the utilization of funds allocated to various projects and programmes over the period. The report conforms to the requirements and guidelines stipulated by section 164 of Public Finance Management Act, 2012 and the Public Sector Accounting Standards Board.

During the year, the Board continued to deliver on its mandate as envisioned in the strategic plan and the 2020-2025 County Integrated Development Plan 2020-2025. The Municipal Board initiated the construction of critical road infrastructure to enhance accessibility and road safety. The new projects included the construction of estate roads, paved pedestrian walkways, and parking lots within the municipality to minimize road user costs, enhance county revenue, and minimize travel time and accidents. Other projects include the construction of a multipurpose hall and a paving block manufacturing plant meant to enhance social cohesion and community development within the municipality. Additionally, we adjudicated the renovation of old stall, construction of new stalls, installation of 6 metal gates, repainting works, and finishing works in Ol'kalou new markets.

To ensure compliance with established environmental and social safeguard standards, we conducted environmental and social impact assessments for all new projects, thereby supporting sustainable ecological development.

The board is still dealing with challenges ranging from resource restrictions to scarcity of trained staff. Budget constraints are making it difficult for the municipality to complete planned projects and deliver services effectively. Additionally, we are facing a shortage of skilled workers, which is reducing the efficiency of service delivery. Land-related disputes are also complicating matters, as disagreements over ownership and usage are causing delays in important projects. These issues continue to slow down project timelines and often lead to higher costs.

### **Integrated Development Plan (IDeP)**

This is a 5-year Municipal Integrated Development Plan for 2020-2025, designed to guide Ol'Kalou Municipality in fulfilling its service delivery mandate. The Plan outlines priority projects across various sectors and specifies the human and financial resources needed to implement these initiatives.

The Plan serves as a comprehensive framework that will direct the municipality's development programs and projects over the next five years in a coordinated and systematic way. It provides guidance for the municipality in carrying out its duties, responsibilities, and functions as outlined in the Urban Areas and Cities Act (No.13 of 2011) and the Ol Kalou Municipal Charter.

#### **Municipal Spatial Plan - Integrated Sustainable Urban Development Plan (ISUD)**

The preparation of Ol'Kalou's Integrated Strategic Urban Development Plan (ISUDP) comes at a time of significant change, with the Municipality rapidly expanding due to its new status as a county headquarters. This growth has led to increased population and heightened demand for a comprehensive planning framework to address both immediate and future needs.

Currently, the Municipality is operating without a current Local Physical and Land Use Plan (LP&LUDP), relying on an outdated Development Plan from 2000 that covers only a small portion of the area. This lack of an updated planning framework has resulted in several issues. These include inadequate infrastructure for water supply, sanitation, solid waste management, and stormwater drainage. Additionally, there is a shortage of housing and social amenities, and the Municipality faces challenges such as urban poverty, unemployment, and the proliferation of unplanned residential areas, slums, and informal settlements.

Furthermore, issues like uncontrolled land subdivision, land tenure insecurity, and the grabbing and double allocation of public land are significant concerns. Economic growth in trade, commerce, and industry is also low, contributing to poor revenue collection and insufficient service delivery. Addressing these challenges will require a robust and updated planning strategy to guide sustainable development and improve overall municipal management.

#### **CHALLENGES**

##### **1. Budget Constraints**

Financial limitations significantly hindered the municipality's ability to execute planned projects and deliver services effectively. These constraints restricted resource allocation, impacting the ability to implement various initiatives. Despite these challenges, the municipality worked to optimize available resources and prioritize essential services to meet community needs.

**2. Land-Related Disputes**

Disagreements over land ownership and usage led to significant delays in development and infrastructure projects. These disputes complicated the planning and execution of key initiatives, underscoring the need for improved mediation and legal resolution processes to facilitate smoother development.

I would like to extend my heartfelt thanks to the Municipal Board for the invaluable support and guidance they have provided to the Management throughout the year. Your commitment and leadership have been instrumental in helping us navigate various challenges and remain focused on our objectives. I also want to commend our dedicated staff members, whose unwavering efforts and professionalism have ensured that the Board successfully fulfilled its mandate.

Additionally, I wish to express my sincere gratitude to the Executive for their significant financial, technical, and leadership support. Your contributions have greatly assisted the Municipality in achieving its goals and addressing key issues. A special thanks also goes to the State Department of Housing and Urban Development and the Kenya Urban Support Program for their crucial role in financing our projects and programs. Your support has enabled us to implement initiatives that are essential for the development and progress of the Municipality.

Finally, I want to acknowledge and thank all other stakeholders for their invaluable contributions. Your engagement has been instrumental in driving positive change and fostering a collaborative environment that benefits our community.

  
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**Name: Eric Igogo**

**Municipality Manager.**

7. Statement of Performance Against Predetermined Objectives for the FY 2024/2025

a. Guidance

The Municipality annual budget and program for the financial year strived to achieve the following objectives and goals: -

- Provide for efficient and accountable management of the affairs of the Municipality.
- Provide for a governance mechanism for efficiency in service delivery
- Vigorously pursue the developmental opportunities to enhance the quality of life of the inhabitants of the Municipality.
- Provide a high standard of social services in a cost-effective manner to the inhabitants of the Municipality.
- Promote social cohesiveness and a sense of civic duty
- Fostering the economic, social and environmental well-being of its community

Below we provide the progress on attaining the stated objectives:

Sub Programme	objectives	Key Output	Key Performance Indicators	Performance (in parameters)
Municipal Planning and Development	To create a stable and attractive environment for social economic growth.	Approved Municipal Integrated Strategic Urban Development Plan - ISUDP	Orderly and integrated development Municipal Integrated Strategic Urban Development Plan in place	100%
Local Economy Promotion	To protect roads, buildings and other infrastructure from damage by flooding.	Maintenance of drainage systems	Reduction in flooding	70%

Sub Programme	objectives	Key Output	Key Performance Indicators	Performance (in parameters)
	To facilitate trade, and to foster economic activity in Ol Kalou town	Operational Modern Market	Better business working environment Increased number of traders and jobs Food availability and security	50%
	To provide a designated space for vendors and customers hence contribute to economic growth of Ol Kalou	Operational Modern Multi Storey Kiosks	Increased own source revenue Job creation	50%
	To produce and provide consistent, high quality concrete in a timely and efficient manner in the county.	Operationalization of the Concrete making plant	Job Creation Cheaper construction material Improved revenue	70%
Improvement of infrastructure	To enhance transportation efficiency, boost economic growth and	Upgraded roads to bitumen/concrete paving blocks standards with accompanying	Improved accessibility Reduced travel time Improved living standards	100%

Sub Programme	objectives	Key Output	Key Performance Indicators	Performance (in parameters)
	improve social development.			
	To enhance safety, improve accessibility and promote walkability within Ol Kalou municipality.	Non-motorised transport	Reduced pedestrians' accidents Improved traffic flow & transport system	80%
	To provide safe, convenient and organized spaces for vehicle parking, enhancing traffic flow and improve accessibility.	Driveways and parking lots	Improved business environment Increased own source revenue	60%
Sanitation and waste Management	To improve public health by preventing the spread of diseases, enhance safety and dignity and promote hygiene and sanitation.	Ablution Block	Improved sanitation Better health	70%

Sub Programme	objectives	Key Output	Key Performance Indicators	Performance (in parameters)
	To improve public health, enhance the environment and facilitate efficient waste management.	Skip Bins Trash Cans	Clean and healthy environment Improved solid waste management	60%
Climate change adaptation and environmental Management	To improve the environment, enhance aesthetic appeal and create spaces for leisure for the residents.	Tree planting and beautification	Climate change resilience	30%
Recreational and Social Facilities	To provide a community gathering space for various activities, fostering social interaction and promoting community development.	Community Multipurpose Hall	Talent enhancement centre Social facility Source of revenue	70%
	To provide a designated and dignified space for the interment of	Cemetery	Source of revenue Decent burial ground	80%

*County Government of Nyandarua  
Ol kalou Municipality*

*Annual Report and Financial Statements for the year ended June 30, 2025*

<b>Sub Programme</b>	<b>objectives</b>	<b>Key Output</b>	<b>Key Performance Indicators</b>	<b>Performance (in parameters)</b>
	the diseased, manage land use for burial purposes and offer a place for morning and remembrance.			

## 8. Corporate Governance Statement

### I) Appointment of board members, Process of appointment and removal from office, the size, diversity, and demographics of the board, existence of the board charter

Under the Urban Areas and Cities Act (UACA), 2011 (as amended in 2019) and Ol'Kalou Municipal Charter, the procedure for the appointment of board members of a municipality in Kenya is clearly outlined as follows:

According to Section 14(1) of UACA, a municipal board shall consist of:

- The Municipal Manager (ex-officio)
- Nine (9) other members appointed through a competitive process:

Four (4) from among competent persons ordinarily resident in the municipality and nominated by:

- Organised private sector
- Professional associations
- Neighbourhood associations
- Groups representing people with special needs

Five (5) appointed through open public participation, drawn from:

- Marginalized groups
- Youth
- Women
- Religious groups
- Other stakeholders

A board member may be removed from office:

- For gross misconduct, corruption, or violation of the law.
- Upon conviction of a criminal offense.
- For conflict of interest or incompetence.
- If they miss three consecutive meetings without valid reason.
- Through a process initiated by the municipality or county government, involving written notice and opportunity to respond.

Ol'Kalou municipality is governed by a municipal charter that was adapted by the board and granted on 5<sup>th</sup> may 2019.

### II) Roles and functions of the board

- a) Formulate and approve municipal strategic plans, including Integrated Urban Development Plans (IUDPs).
- b) Offer oversight on administrative performance and service delivery. Resource
- c) Support resource mobilization and Financial Oversight
- d) Advise the County Executive Committee on urban governance matters within the municipality
- e) Promote inclusivity and participation of residents, CBOs, NGOs, and the private sector in municipal governance.

### III) Induction, training, and development

Upon appointment, each board member undergoes a structured induction program coordinated by the County Government, usually in collaboration with:

- The Council of Governors (COG)
- Ministry of Lands, Public Works, Housing and Urban Development

- Urban support programs (e.g., World Bank–funded Kenya Urban Support Programme - KUSP)

Municipal board members also receive regular training sessions, organized by the county or national government, to strengthen their capabilities.

**IV) Board and members performance**

Board and member performance is governed by:

- Urban Areas and Cities Act (UACA), 2011 (Revised 2019)
- Ol'Kalou Municipal Charter
- Leadership and Integrity Act
- Public Officer Ethics Act
- Nyandarua County Laws and HR Guidelines

**V) Number of board meetings held and the attendance of those meetings by members**

The board is mandated to meet at least once every quarter to deliberate on matters affecting the municipality. There are other special meetings that are also regulated to four per year.

Members who miss three consecutive meetings without a valid reason may face disciplinary action that may include removal from office.

**VI) Succession plan**

A succession plan for municipal boards ensures continuity of leadership, institutional memory, and sustained service delivery in line with the Urban Areas and Cities Act (UACA) and the Municipal Charter. It provides a structured approach to replacing outgoing members and preparing future leaders within the board framework.

**VII) Policy to manage conflict of interest**

A Conflict-of-Interest Policy provides guidelines to identify, disclose, and manage any situation where a board member's personal interests could conflict with their public duties.

This policy is grounded in the:

- Urban Areas and Cities Act (UACA), 2011
- Public Officer Ethics Act
- Leadership and Integrity Act
- Municipal Charter

**VIII) Board remuneration**

The Board remuneration and allowance is guided by the Salary and remuneration Commission guidelines.

**IX) Ethics and conduct**

The ethical standards and conduct of municipal board members are governed by:

- The Urban Areas and Cities Act (UACA), 2011
- Leadership and Integrity Act, 2012
- Public Officer Ethics Act, 2003
- County Governments Act, 2012
- Municipal Charter

**X) Governance Audit**

A Governance Audit is a structured, independent evaluation of the structures, policies, processes, systems, and practices that guide the governance of a municipality. It ensures that the board of a

municipality is operating effectively, ethically, legally, and in line with national and county regulations.

It is mandated under:

- Urban Areas and Cities Act (UACA), 2011
- Leadership and Integrity Act, 2012
- The Municipal Charter

#### **XI) Communication policy**

Communication Policy is a formal framework that guides how information is shared, received, and managed within the municipality and between the board, county departments, stakeholders, and the public. It ensures that communication is clear, timely, accurate, transparent, and inclusive.

The communication policy is aligned with:

- Urban Areas and Cities Act, 2011 – Public participation & access to information
- Access to Information Act, 2016
- County Governments Act, 2012 – Civic education and transparency
- Constitution of Kenya, 2010 – Right to information (Art. 35)
- The Municipal Charter

#### **XII) Terms of Reference of Committees**

Terms of Reference (ToRs) serve as the guiding document that outlines what each committee is responsible for, how it should operate, who it reports to, and how it fits within the broader governance of the municipality.

ToRs are typically approved by the board and aligned with:

- The Urban Areas and Cities Act (UACA), 2011
- The Municipal Charter

#### **XIII) Policy on Related Party Transactions**

Related Party Transactions (RPTs) refer to dealings between the municipality (through its board, employees, or departments) and individuals or organizations that have a pre-existing relationship with the municipality. This includes transactions with:

- Board members and their relatives
- Municipal staff and their businesses
- Suppliers, contractors, or consultants with ties to board members or employees

The policy aligns with:

- Urban Areas and Cities Act (UACA), 2011
- Leadership and Integrity Act, 2012
- Public Officers Ethics Act
- Public Finance Management Act
- Municipal Charter
- County Government Public Participation and Procurement Policies

**9. Management Discussion and Analysis**

**SECTION A**

**The Olkalou Municipality's operational and financial performance**

In the FY 2024/2025 The County Government allocated a total of KSh69,684,200 of which KSh9,550,000 under development, Kshs 15,000,000 under UDG, Ksh12,000,000 under compensation of employee and Kshs 568,200 under recurrent pending bill and KSh32,566,000 under recurrent. The management intends to operationalise all the projects completed under the KUSP I program.

**SECTION B**

**Key projects and investment decisions Olkalou Municipality is planning/implementing.**

Olkalou Municipality undertook the following listed projects below through the County Government funding

<b>PROJECT DESCRIPTION</b>	<b>APPROVED BUDGET ALLOCATION</b>
Drainage works- Rurii, Kaimbaga (Captain) and Kanjuiri (Tumaini)	3,000,000
Install 2 floodlights- Karau ward	2,800,000
Development of drainage systems in Ol'kalou Town (around the tarmacked roads in Ol'kalou CBD)	2,000,000
Repair and Maintenance of the infrastructural projects of the Municipality including KUSP projects, markets, parking, pavements etc	500,000
<b>TOTAL</b>	<b>8,300,000</b>

**SECTION C**

**Ol'kalou Municipality's compliance with statutory requirements**

Ol'kalou Municipality has complied with all the rules and regulations while in its operation and there is no potential contingent liability that has come to the knowledge of the management.

**SECTION D**

**Material arrears in statutory/financial obligations**

As per statutory requirement as entrenched in the Public Financial Management Act, 2012, the municipality has complied with all the requirements in terms of timely reporting, auditing and oversight

Ol'kalou Municipality has outstanding financial obligations of Kshs. 36,674.

**SECTION E**

**The Ol'kalou Municipality's financial probity and serious governance issues**

The Ol'kalou Municipality does not have any financial improbity and there are no serious governance issues among the Board or top management.

**SECTION F**

**Major risks facing the Ol'kalou Municipality.**

The municipality has managed to avert and control operational, market, capital credit liquidity risks

## **10. Environmental And Sustainability Reporting**

### *a) Sustainability strategy and profile*

The Ol Kalou Municipality was established with an aim of providing affordable, accessible high-quality municipal services, with a responsive local governance by ensuring the residents have the opportunity to contribute to municipality development. The municipality derives its functions from the Urban Areas and Cities Amendment Act 2019 and the Ol'Kalou Municipal Charter.

The strategic focus of the municipality is to ensure a well-planned town based on the following core areas:

- i. Sound physical planning and land management,
- ii. A vibrant urban economic development,
- iii. A robust revenue system,
- iv. Affordable and decent housing,
- v. A clean-living environment with functional solid and liquid waste
- vi. Management system

In order to archive the stipulated objectives, the municipality is funded by the County Government and other stakeholders. World Bank through the Kenya Urban Support Program has been supporting the Municipality through both infrastructure and institutional development funding. The allocation provided for in the budget for implementation of programmes and projects is little as compared to the expected outcomes. However, the municipality has continued to perform its mandates efficiently with the allocated resources.

### *b) Environmental performance*

Environmental issues are clearly mainstreamed in the County Integrated Management Plan-CIDP. The Municipality has a solid waste management strategy which guides waste prevention, collection, transportation and disposal

The municipality has a waste management truck that assist in managing solid waste. There are 8 skip bins and 16 waste separation structures strategically positioned at critical site around the municipality.

The Municipality has an approved Integrated Development Plan (IDeP) and Integrated Urban Development Plan-ISUD that guides development that takes into consideration of the environment.

The municipality has a 79 acres county urban forest-Ol'kalou Arboretum and national tree planting site which are critical open space for climate change regulation and recreational facility. Three streams in the municipality are targeted for conservation of biodiversity and regulating storm water flow.

Environmental challenges are common in growing urban centres and municipality. These include inadequate collection and management of disposal site, effluent management from residential and industrial facilities luckily now the municipality has a sewerage system. Demand for clean energy contributes as the town grows hence the administration is promoting alternative sources.

All the projects undertaken in the municipality were screened and obtained relevant approvals for environment and social impacts. The projects constructed by Ol'kalou municipality have an environmental impact assessment report and approval from the National Environment Management Authority-NEMA. The County Program Coordinating Team regularly monitored and reported on the environment and social management plans throughout the project cycle. The municipality has installed energy savings bulbs and continually sensitizes staff on environmental issues.

*c) Employee welfare*

Ol'kalou Municipality uses the Human resource policy to ensure employee welfare is well catered for aspects such as; flexible work arrangements, mental health leave, and employee assistance programs, a safe and healthy environment have been taken into consideration.

*d) Market place practices*

*Olkalou Municipality enhances market practices by ensuring:*

A. Transparency and Honesty

Providing clear information about products/services

Avoiding exaggerated claims

**B. Responsible Targeting.**

ensuring marketing efforts respect demographic sensitivities

Avoiding exploitation of vulnerable populations

**C. Sustainability and Social Responsibility**

Incorporating ethical considerations in marketing strategies

Highlighting environmentally friendly and socially responsible practices

**D. Training and Awareness**

Educating employees about ethical marketing standards and practices

Fostering a culture of integrity within organizations

**a) *Responsible competition practice.***

*Olkalou Municipality ensures responsible practices through; Emphasis on fairness, transparency, and respect in competitive behaviour.*

**Key Principles**

**A. Fair Marketing**

Avoiding misleading advertisements and claims.

Promoting products based on genuine quality and benefits.

**B. Respect for Competitors**

No negative campaigning or disparagement.

Acknowledging competitors' strengths and contributions.

**C. Collaboration and Innovation**

Encouraging industry-wide cooperation for mutual benefits.

Fostering innovation while respecting intellectual property rights.

**D. Compliance with Regulations**

Adhering to antitrust laws and trade regulations.

Reporting unethical practices to appropriate authorities.

**III. Benefits**

Enhances brand reputation and consumer trust.

Promotes a healthier marketplace and consumer choice.

Responsible competition not only cultivates a positive business environment but also ultimately benefits consumers. If you want to delve into specific practices or examples, let me know.

***b) Responsible Supply chain and supplier relations***

Olkalou Municipality is guided by the Procurement Act and regulations in the area of supply and supply relations. This Ensures that supply chain practices are ethical, sustainable, and socially responsible.

**Key Principles**

**A. Ethical Sourcing**

Selecting suppliers based on ethical labour practices and environmental impact.

Conducting audits to ensure compliance with standards.

**B. Transparency**

Providing clear information about sourcing practices to consumers.

Maintaining open communication with suppliers regarding expectations.

**C. Collaboration and Partnership**

Building long-term relationships with suppliers for mutual growth.

Sharing best practices and supporting suppliers in improving their operations.

**D. Sustainability**

Prioritizing eco-friendly materials and processes.

Reducing waste and carbon footprint throughout the supply chain.

**Benefits**

Enhances brand reputation and consumer loyalty.

Mitigates risks related to supply chain disruptions and ethical scandals.

Responsible supply chain practices create a positive impact not only on businesses but also on communities and the environment. If you'd like to delve deeper into any specific aspect, just let me know!

***c) Responsible marketing and advertisement***

Olkalou Municipality ensures Emphasis on fairness, transparency, and respect in competitive behaviour.

### **Key Principles**

#### **A. Fair Marketing**

Avoiding misleading advertisements and claims.

Promoting products based on genuine quality and benefits.

#### **B. Respect for Competitors**

No negative campaigning or disparagement.

#### **d) Product stewardship.**

Olkalou Municipality ensures product stewardship through ensuring adherence to;

- Consumer Protection Laws
- Data Privacy Regulations

#### **Transparency and Information Access**

- Clear Product Information

Mandating accurate labelling and advertising to avoid deception.

Providing comprehensive product descriptions and terms of service.

- Accessibility of Information

Ensuring consumers can easily access information about their rights.

Creating user-friendly platforms for complaints and inquiries.

#### **Consumer Advocacy**

- Public Awareness Campaigns

Initiatives to inform consumers about common scams and unethical practices.

Encouraging informed decision-making through educational resources.

#### **Mechanisms for Redress**

- Complaint Resolution Processes

Mediation and arbitration services for dispute resolution.

Product Recalls and Safety Alerts

- e) Corporate social responsibility/ community engagements

The municipality has not done CSR activity but continues to offer essential services to the public.

## **11. Report of the Municipality Board Members**

The Board Members submit their report together with the audited financial statements for the year ended June 30, 2025 which show the state of the Municipality affairs.

### **Principal activities**

The principal activities of the Municipality are;

- 1) Provide for a governance mechanism that will enable the inhabitants of the Municipality to:
  - a) Participate in determining the social services and regulatory framework which will best satisfy their needs and expectations.
  - b) Verify whether public resources and authority are utilized or exercised, as the case may be, to their satisfaction.
  - c) Enjoy efficiency in service delivery.
- 2) Vigorously pursue the developmental opportunities which are available in the Municipality and to institute such measures as are necessary for achieving public order and the provisions of civic amenities, so as to enhance the quality of life of the inhabitants of the Municipality.
- 3) Provide a high standard of social services in a cost-effective manner to the inhabitants of the Municipality.
- 4) Promote social cohesiveness and a sense of civic duty and responsibility among the inhabitants and stakeholders in the Municipality in order to facilitate collective action and commitment towards achieving the goal of a harmonious and stable community.
- 5) Providing for services, laws and other matters for Municipality's benefit.
- 6) Fostering the economic, social and environmental well-being of its community

### **Performance**

The performance of the Municipality for the year ended June 30, 2025 are set out on page 1

### **Board Members**

The members of the Board who served during the year are shown on page vii to x. However there following changes in board members.

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Exited board members	Members who came in within the year
JudyLeah Gathoni	Josephine Muiru
Josphat Murage Warui	Teresiah Ruga
Tom Kahigu	Hon.Samuel Njiraini
	John Mwangi
	Charles Mbugua
	Fredrick Irungu
	Priscillah Mwirigi
	Hon.Stephen Kinyanjui Mburu KK
	Eric Igogo
	Zelipha Njeri Kabuga
	Colleta Wangui Migwi

**Auditors**

The Auditor General is responsible for the statutory audit of the Municipality in accordance with Article 229 of the Constitution of Kenya and the Public Audit Act 2015.

By Order of the Board



Name: Eric Igogo  
Secretary of the Board

## **12. Statement of Management's Responsibilities**

Section 180 of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting Officer of the Olkalou Municipality established by Urban Areas and Cities Act No. 13 of 2011 shall prepare financial statements in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board.

The Olkalou Municipality manager is responsible for the preparation and presentation of the Municipality's financial statements, which give a true and fair view of the state of affairs of the Municipality for and as at the end of the financial year ended on June 30, 2025. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period, (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Municipality, (iii) Designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud, (iv) Safeguarding the assets of the Municipality, (v) Selecting and applying appropriate accounting policies, and (vi) Making accounting estimates that are reasonable in the circumstances.

The Ol kalou Municipality Manager accepts responsibility for the financial statements, which have been prepared using appropriate accounting policies supported by reasonable and prudent judgments and estimates, in conformity with International Public Sector Accounting Standards (IPSAS), and in the manner required by the PFM Act, 2012 and Urban Areas and Cities Act No. 13 of 2011. The Municipality Manager is of the opinion that the financial statements give a true and fair view of the state of Ol kalou Municipality's transactions during the financial year ended June 30, 2025, and the financial position as at that date.

The Ol kalou Municipality Manager further confirms the completeness of the accounting records which have been relied upon in the preparation of financial statements as well as the adequacy of the systems of internal financial control.

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In preparing the financial statements, the Directors have assessed the Fund's ability to continue as a going concern. Nothing has come to the attention of the Municipality Manager to indicate that the Municipality will not remain a going concern for at least the next twelve months from the date of this statement.

**Approval of the financial statements**

The Olkalou Municipal's financial statements were approved by the Board on 27/62025 and signed on its behalf by:

  
.....

**Name: Priscilla Mwirigi**  
**Chairperson of the Board**

  
.....

**Name: Eric Igogo**  
**Accounting officer of the Board**

**13. Report of the Independent Auditor for OI kalou Municipality**

***Ol Kalou Municipality***  
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**14. Statement of Financial Performance for The Year Ended 30 June 2025.**

Description	Note	FY 2024/2025	FY 2023/2024
		Kshs.	Kshs.
<b>Revenue from non-exchange transactions</b>			
Transfers from the County Government	6	-	-
Public contributions and donations	7	-	-
Levies Fines and Penalties	8	-	-
Other revenues ( <i>Payment by the County on behalf of the Olkalou Municipality</i> )	9	18,259,237	32,944,728
<b>Revenue from exchange transactions</b>			
Interest income	10	-	-
Miscellaneous Income	11	-	-
<b>Total revenue</b>		<b>18,259,237</b>	<b>32,944,728</b>
<b>Expenditure</b>			
Use of goods and services	12	5,283,800	4,973,830
Staff costs	13	2,812,800	17,856,127
Board expenses	14	1,997,234	829,468
Finance costs	15	-	-
Depreciation and amortization	16	14,666,865	16,694,532
Repairs and maintenance	17	490,960	9,293,678
<b>Total expenses</b>		<b>25,251,659</b>	<b>49,647,635</b>
<b>Other gains/losses</b>			
Gain/loss on disposal of assets	18	-	-
<b>Surplus/(deficit) for the period</b>		<b>(6,992,423)</b>	<b>(16,702,907)</b>

The notes set out on pages 8 to 50 form an integral part of these Financial Statements. The entity financial statements were approved on 27/8/ 2025 and signed by:

.....  
**Name: Eric Igogo**  
**Municipal Manager**

.....  
  
**Name: Samuel Ndung'u**  
**Fund Accountant**  
**ICPAK M/No 32778**

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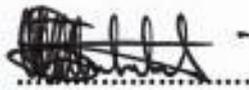
**15. Statement of Financial Position As At 30 June 2025**

Description	Note	FY 2024/2025	FY 2023/2024
		Kshs.	Kshs.
<b>Assets</b>			
<b>Current assets</b>			
Cash and cash equivalents	19	21,275	11,388,799
Receivables from exchange transactions	20	-	-
Receivables from non-exchange transactions	21	-	-
Prepayments	22	-	-
Inventories	23	-	-
<b>Total current assets</b>		<b>21,275</b>	<b>11,388,799</b>
<b>Non-current assets</b>			
Property, plant, and equipment	24	254,739,511	259,402,867
Intangible assets	25	-	-
Biological Assets	26	-	-
<b>Total Non-current Assets</b>		<b>254,739,511</b>	<b>259,402,867</b>
		-	-
<b>Total assets (A)</b>		<b>254,760,786</b>	<b>270,791,666</b>
<b>Liabilities</b>			
<b>Current liabilities</b>			
Trade and other payables	27	36,674	9,075,131
Refundable deposits from customers	28	-	-
Provisions	29	-	-
Borrowings	30	-	-
Employee benefit obligations	31	-	-
Deferred Income	32	-	-
Social Benefits	33	-	-
<b>Total current liabilities</b>		<b>36,674</b>	<b>9,075,131</b>
<b>Non-current liabilities</b>			
Provisions	29	-	-
Borrowings	30	-	-
Non-current employee benefit obligation	31	-	-
Deferred Income	32	-	-
Social Benefits	33	-	-
<b>Total liabilities (B)</b>		<b>-</b>	<b>-</b>

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Description	Note	FY 2024/2025	FY 2023/2024
		Kshs.	Kshs.
<b>Net Assets (A-B)</b>		<b>254,724,112</b>	<b>261,716,535</b>
<b>Represented by:</b>			
Capital/Development Grants/Fund		-	-
Reserves		-	278,419,442
Accumulated surplus		254,724,112	(16,702,907)
<b>Net Assets/Equity</b>		<b>254,724,112</b>	<b>261,716,535</b>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The entity financial statements were approved on 27/8/2025 2025 and signed by:



Name: Eric Igogo  
Municipal Manager



Name: Samuel Ndung'u  
Fund Accountant  
ICPAK M/No 32778  
Date:

16. Statement of Changes in Net Assets For the Year Ended 30 June 2025

Description	Capital/Development Grants/Fund	Revaluation Reserve	Accumulated surplus	Total
		Kshs	Kshs	Kshs
<b>Bal as at 1 July 2023</b>	-	-	278,419,442	278,419,442
Surplus/(deficit) for the year	-	-	(16,702,907)	(16,702,907)
Funds received during the year	-	-	-	-
Revaluation gain/loss	-	-	-	-
<b>Bal as at 30 Jun 2024</b>	-	-	<b>261,716,535</b>	<b>261,716,535</b>
<b>Bal as at 1 July 2024</b>	-	-	<b>261,716,535</b>	<b>261,716,535</b>
Surplus/(deficit) for the year	-	-	(6,992,423)	(6,992,423)
Funds received during the year	-	-	-	-
Revaluation gain/loss	-	-	-	-
<b>Balance as at 30 June 2025</b>	-	-	<b>254,724,112</b>	<b>254,724,112</b>

**Ol Kalou Municipality**  
**County Government of Nyandarua**  
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**17. Statement Of Cash Flows for The Year Ended 30 June 2025**

Description	Note	FY 2024/2025	FY 2023/2024
		Kshs.	Kshs.
<b>Cash flows from operating activities</b>			
<b>Receipts</b>			
Transfers from the County Government		-	
Public contributions and donations		-	
Interest received		-	
Miscellaneous receipts ( <i>Payment by the County on behalf of the Ol kalou Municipality</i> )		18,259,237	42,882,677
<b>Total Receipts</b>		<b>18,259,237</b>	<b>42,882,677</b>
<b>Payments</b>			
Use of goods and services		14,813,219	4,973,830
Staff costs		2,812,800	27,794,072
Board expenses		1,997,234	829,468
Finance costs		-	-
<b>Total Payments</b>		<b>19,623,253</b>	<b>33,597,370</b>
<b>Net cash flows from operating activities</b>	34	<b>(1,364,016)</b>	<b>10,178,980</b>
<b>Cash flows from investing activities</b>			
Purchase of PPE & intangible assets		(10,003,508)	42,909,916
Proceeds from sale of PPE		-	-
<b>Net cash flows used in investing activities</b>		<b>(10,003,508)</b>	<b>42,909,916</b>
<b>Cash flows from financing activities</b>			
Receipts from Capital grants		-	-
Proceeds from borrowings		-	-
Repayment of borrowings		-	-
<b>Net cash flows used in financing activities</b>		<b>-</b>	<b>-</b>
<b>Net increase/(decrease) in cash &amp; cash equivalents</b>		<b>(11,367,524)</b>	<b>(53,088,896)</b>
Cash And Cash Equivalents At 1 July	19	11,388,799	64,477,695
<b>Cash And Cash Equivalents At 30 June</b>	19	<b>21,275</b>	<b>11,388,799</b>

**18. Statement of Comparison of Budget & Actual Amounts for the Year ended 30 June 2025**

Description	Original budget	Adjustments	Final budget	Actual on comparable basis	Performance difference	% of utilization
	Kshs.	Kshs.	Kshs.	Kshs.	Kshs.	
	<b>a</b>	<b>b</b>	<b>c=(a+b)</b>	<b>d</b>	<b>e=(c-d)</b>	<b>f=d/c</b>
<b>Budget carryovers from the previous year*</b>						
<b>Receipts</b>						
Transfers from the County Government	-	-	-	-	-	-
Public contributions and donations	-	-	-	-	-	-
Interest income	-	-	-	-	-	-
Miscellaneous income ( <i>Payment by the County on behalf of the entity</i> )	40,718,200	28,966,000	69,684,200	18,259,237	51,447,433	26%
<b>Total Receipts</b>	<b>40,718,200</b>	<b>28,966,000</b>	<b>69,684,200</b>	<b>18,259,237</b>	<b>51,447,433</b>	<b>26%</b>
<b>Payments</b>						
Use of goods and services	26,718,200	1,216,000	27,934,200	5,771,078	22,185,592	21%
Board expenses	2,000,000		2,000,000	1,997,234	2,766	100%
Staff Costs	3,200,000	12,000,000	15,200,000	2,812,800	12,387,200	19%
Finance costs	-	-	-	-	-	-
<b>Capital Expenditure Payments</b>	<b>8,800,000</b>	<b>15,750,000</b>	<b>24,550,000</b>	<b>7,678,125</b>	<b>16,871,875</b>	<b>31%</b>
<b>Total expenditure Payments</b>	<b>40,718,200</b>	<b>28,966,000</b>	<b>69,684,200</b>	<b>18,259,237</b>	<b>51,447,433</b>	<b>26%</b>
<b>Surplus for the period</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Budget notes**

*Explanation of underutilisation of below 90%*

- Unrealized own source revenue targets due to high projection
- Urban Development Grant (UDG) was not honoured by the donor

- Municipality only pay casual salaries while permanent employee seconded to Municipality are paid by county executive

**Explanation of changes between original and final budget**

- To cater for security expenses and employee salaries
- To honour Urban Development Grant (UDG) fund in case the donor remits

**Budget Reconciliation**

	Description of Particulars	Amount in Kshs
	<b>Actual Surplus Amounts as per the statement of Budget</b>	<b>-</b>
1	Recognition of Cash and Cash Equivalents At 1 July 2024	11,388,799
2	Building works paid under commercial account	(2,325,383)
3	Bank charges	(3,683)
4	Decrease in payables	(9,038,457)
	<b>Closing Cash and Cash Equivalent as per the statement of Cash flows</b>	<b>21,275</b>

## **19. Notes to the Financial Statements**

### **1. General Information**

Ol'kalou Municipality is established by and derives its authority and accountability from the Urban Areas and Cities Act (UACA). The Municipality is under the Nyandarua County Government and is domiciled in Kenya.

The principal activity/mission/ mandate of the Municipality is to;

- 1) Provide for a governance mechanism that will enable the inhabitants of the Municipality to:
  - a) Participate in determining the social services and regulatory framework which will best satisfy their needs and expectations.
  - b) Verify whether public resources and authority are utilized or exercised, as the case may be, to their satisfaction.
  - c) Enjoy efficiency in service delivery.
- 2) Vigorously pursue the developmental opportunities which are available in the Municipality and to institute such measures as are necessary for achieving public order and the provisions of civic amenities, so as to enhance the quality of life of the inhabitants of the Municipality.
- 3) Provide a high standard of social services in a cost-effective manner to the inhabitants of the Municipality.
- 4) Promote social cohesiveness and a sense of civic duty and responsibility among the inhabitants and stakeholders in the Municipality in order to facilitate collective action and commitment towards achieving the goal of a harmonious and stable community.
- 5) Providing for services, laws and other matters for Municipality's benefit.
- 6) Fostering the economic, social and environmental well-being of its community

### **2. Statement of Compliance and Basis of Preparation**

The financial statements have been prepared on a historical cost basis except for the measurement at re-valued amounts of certain items of property, plant and equipment, marketable securities and financial instruments at fair value, impaired assets at their estimated recoverable amounts, and actuarially determined liabilities at their present value. The preparation of financial statements in conformity with International Public Sector Accounting Standards (IPSAS) allows the use of estimates and assumptions. It also requires management to exercise judgment in the process of applying the Olkalou Municipality's accounting policies.

The areas involving a higher degree of judgment or complexity, or where assumptions and estimates are significant to the financial statements, are disclosed in Note of these financial statements.

The financial statements have been prepared and presented in Kenya Shillings, which is the functional and reporting currency of the Olkalou Municipality.

The financial statements have been prepared in accordance with the PFM Act, the State Corporations Act and International Public Sector Accounting Standards (IPSAS). The accounting policies adopted have been consistently applied to all the years presented.

**3. Application of New and revised standards (IPSAS)**

(When an IPSAS becomes effective on 1<sup>st</sup> January 2025, it is applicable in Kenya from 1<sup>st</sup> July 2025)

- i. New and amended standards and interpretations in issue effective in the year ended 30 June 2025.*

There were no new and amended standards issued in the financial year.

- ii. New and amended standards and interpretations in issue but not yet effective in the year ended 30 June 2025.*

Standard	Effective date and impact:
IPSAS 43: Leases	<b>Applicable 1<sup>st</sup> January 2025</b> The standard sets out the principles for the recognition, measurement, presentation, and disclosure of leases. The objective is to ensure that lessees and lessors provide relevant information in a manner that faithfully represents those transactions. This information gives a basis for users of financial statements to assess the effect that leases have on the financial position, financial performance and cashflows of an Entity. The new standard requires entities to recognise, measure and present information on right of use assets and lease liabilities. N/A
IPSAS 44: Non- Current Assets Held for Sale and Discontinued Operations	<b>Applicable 1<sup>st</sup> January 2025</b> The Standard requires, Assets that meet the criteria to be classified as held for sale to be measured at the lower of carrying amount and fair value less costs to sell and the depreciation of such assets to cease and: Assets that meet the criteria to be classified as held for sale to be presented separately in the statement of financial position and the results of discontinued operations to be presented separately in the statement of financial performance. N/A
IPSAS 45: Property Plant and Equipment	<b>Applicable 1<sup>st</sup> January 2025</b> The standard supersedes IPSAS 17 on Property, Plant and Equipment. IPSAS 45 has additional guidance/ new guidance for heritage assets, infrastructure assets and measurement. Heritage assets were previously excluded from the scope of IPSAS 17 in IPSAS 45, heritage assets that satisfy the definition of PPE shall be recognised as assets if they meet the criteria in the standard. IPSAS 45 has an additional application guidance for infrastructure assets, implementation guidance and illustrative examples. The standard has clarified existing principles e.g. valuation of land over or under the infrastructure assets, under- maintenance of assets and distinguishing significant parts of infrastructure assets.

	N/A
IPSAS 46: Measurement	<p><b>Applicable 1<sup>st</sup> January 2025</b></p> <p>The objective of this standard was to improve measurement guidance across IPSAS by:</p> <ol style="list-style-type: none"> <li>i. Providing further detailed guidance on the implementation of commonly used measurement bases and the circumstances under which they should be used.</li> <li>ii. Clarifying transaction costs guidance to enhance consistency across IPSAS.</li> <li>iii. Amending where appropriate guidance across IPSAS related to measurement at recognition, subsequent measurement and measurement related disclosures.</li> </ol> <p>The standard also introduces a public sector specific measurement bases called the current operational value.</p>
IPSAS 47: Revenue	<p><b>Applicable 1<sup>st</sup> January 2026</b></p> <p>This standard supersedes IPSAS 9- Revenue from exchange transactions, IPSAS 11 Construction contracts and IPSAS 23 Revenue from non-exchange transactions. This standard brings all the guidance of accounting for revenue under one standard. The objective of the standard is to establish the principles that an entity shall apply to report useful information to users of financial statements about the nature, amount, timing and uncertainty of revenue and cash flow arising from revenue transactions.</p> <p>N/A</p>
IPSAS 48: Transfer Expenses	<p><b>Applicable 1<sup>st</sup> January 2026</b></p> <p>The objective of the standard is to establish the principles that a transfer provider shall apply to report useful information to users of financial statements about the nature, amount, timing and uncertainty of expenses and cash flow arising from transfer expense transactions. This is a new standard for public sector entities geared to provide guidance to entities that provide transfers on accounting for such transfers.</p> <p>N/A</p>
IPSAS 49: Retirement Benefit Plans	<p><b>Applicable 1<sup>st</sup> January 2026</b></p> <p>The objective is to prescribe the accounting and reporting requirements for the public sector retirement benefit plans which provide retirement to public sector employees and other eligible participants. The standard sets the financial statements that should be presented by a retirement benefit plan.</p> <p>N/A</p>
IPSAS 50: Exploration For & Evaluation of Mineral Resources	<p><b>Applicable 1<sup>st</sup> January 2027</b></p> <p>The objective of this Standard is to specify the financial reporting for the exploration for and evaluation of mineral resources. The Standard requires:</p> <ol style="list-style-type: none"> <li>i. Limited improvements to existing accounting practices for exploration and evaluation expenditures.</li> </ol>

	<p>ii. Entities that recognize exploration and evaluation assets to assess such assets for impairment in accordance with this Standard and measure any impairment in accordance with IPSAS 26.</p> <p>iii. Disclosures that identify and explain the amounts in the entity's financial statements arising from the exploration for and evaluation of mineral resources and help users of those financial statements understand the amount, timing and certainty of future cash flows from any exploration and evaluation assets recognized.</p>
	N/A

*iii. Early adoption of standards*

The Entity did not early – adopt any new or amended standards in the financial year.

#### **4. Significant Accounting Policies**

##### **a) Revenue recognition**

###### **i) Revenue from non-exchange transactions**

###### *Transfers from other government entities*

Revenues from non-exchange transactions with other government entities are measured at fair value and recognized on obtaining control of the asset (cash, goods, services, and property) if the transfer is free from conditions and it is probable that the economic benefits or service potential related to the asset will flow to the Olkalou Municipality and can be measured reliably. To the extent that there is a related condition attached that would give rise to a liability to repay the amount, the amount is recorded in the statement of financial position and realised in the statement of financial performance over the useful life of the assets that have been acquired using such funds.

###### **ii) Revenue from exchange transactions**

###### *Interest income*

Interest income is accrued using the effective yield method. The effective yield discounts estimated future cash receipts through the expected life of the financial asset to that asset's net carrying amount. The method applies this yield to the principal outstanding to determine interest income for each period.

##### **b) Budget information**

The original budget for FY 2024/25 was approved by the County Assembly on 27<sup>th</sup> June 2024. Subsequent revisions or additional appropriations were made to the approved budget in accordance with specific approvals from the appropriate authorities. The additional appropriations are added to the original budget by the Olkalou Municipality upon receiving the respective approvals in order to conclude the final budget. Accordingly, the Olkalou Municipality recorded additional appropriations of Kshs 28,966,000 on 28<sup>th</sup> March 2025 following the governing body's approval.

The Olkalou Municipality budget is prepared on a different basis to the actual income and expenditure disclosed in the financial statements. The financial statements are prepared on

accrual basis using a classification based on the nature of expenses in the statement of financial performance, whereas the budget is prepared on a cash basis. The amounts in the financial statements were recast from the accrual basis to the cash basis and reclassified by presentation to be on the same basis as the approved budget. A comparison of budget and actual amounts, prepared on a comparable basis to the approved budget, is then presented in the statement of comparison of budget and actual amounts. A statement to reconcile the actual amounts on a comparable basis included in the statement of comparison of budget and actual amounts and the actuals as per the statement of Cashflows has been presented under page 5 of these financial statements.

**c) Property, plant and equipment**

All property, plant and equipment are stated at cost less accumulated depreciation and impairment losses. Cost includes expenditure that is directly attributable to the acquisition of the items. When significant parts of property, plant and equipment are required to be replaced at intervals, the Municipality recognizes such parts as individual assets with specific useful lives and depreciates them accordingly. Likewise, when a major inspection is performed, its cost is recognized in the carrying amount of the plant and equipment as a replacement if the recognition criteria are satisfied. All other repair and maintenance costs are recognized in surplus or deficit as incurred. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration the asset is initially measured at its fair value.

**d) Intangible assets**

Intangible assets acquired separately are initially recognized at cost. The cost of intangible assets acquired in a non-exchange transaction is their fair value at the date of the exchange. Following initial recognition, intangible assets are carried at cost less any accumulated amortization and accumulated impairment losses. Internally generated intangible assets, excluding capitalized development costs, are not capitalized and expenditure is reflected in surplus or deficit in the period in which the expenditure is incurred. The useful life of the intangible assets is assessed as either finite or indefinite.

**e) Biological Assets**

The entity recognizes biological assets when it controls the assets due to past events, it is probable that future economic benefits associated with the asset will flow to the entity, and when the fair value or cost of the asset can be measured reliably. Biological assets are initially and subsequently measured at fair value less costs to sell, except where fair value cannot be reliably determined. In such cases, the asset is measured at its cost less accumulated depreciation and any accumulated impairment losses. Changes in fair value less costs to sell are recognized in surplus/deficit in the period in which they occur.

**f) Financial instruments**

IPSAS 41 addresses the classification, measurement and de-recognition of financial assets and financial liabilities, introduces new rules for hedge accounting and a new impairment model for financial assets. The entity does not have any hedge relationships and therefore the new hedge accounting rules have no impact on the Company's financial statements.

A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity. At initial recognition, the entity measures a financial asset or financial liability at its fair value plus or minus, in the case of a financial asset or financial liability not at fair value through surplus or deficit, transaction costs that are directly attributable to the acquisition or issue of the financial asset or financial liability.

**Financial assets**

**Classification of financial assets**

The entity classifies its financial assets as subsequently measured at amortised cost, fair value through net assets/ equity or fair value through surplus and deficit on the basis of both the entity's management model for financial assets and the contractual cash flow characteristics of the financial asset. A financial asset is measured at amortized cost when the financial asset is held within a management model whose objective is to hold financial assets in order to collect contractual cash flows and the contractual terms of the financial asset give rise on specified dates to cash flows that are solely payments of principal and interest on the principal outstanding. A financial asset is measured at fair value through net assets/ equity if it is held within the management model whose objective is achieved by both collecting contractual cashflows and selling financial assets and the contractual terms of the financial asset give rise

on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding. A financial asset shall be measured at fair value through surplus or deficit unless it is measured at amortized cost or fair value through net assets/ equity unless an entity has made irrevocable election at initial recognition for particular investments in equity instruments.

#### **Subsequent measurement**

Based on the business model and the cash flow characteristics, the entity classifies its financial assets into amortized cost or fair value categories for financial instruments. Movements in fair value are presented in either surplus or deficit or through net assets/ equity subject to certain criteria being met.

#### **Amortized cost**

Financial assets that are held for collection of contractual cash flows where those cash flows represent solely payments of principal and interest, and that are not designated at fair value through surplus or deficit, are measured at amortized cost. A gain or loss on an instrument that is subsequently measured at amortized cost and is not part of a hedging relationship is recognized in profit or loss when the asset is de-recognized or impaired. Interest income from these financial assets is included in finance income using the effective interest rate method.

#### **Fair value through net assets/ equity**

Financial assets that are held for collection of contractual cash flows and for selling the financial assets, where the assets' cash flows represent solely payments of principal and interest, are measured at fair value through net assets/ equity. Movements in the carrying amount are taken through net assets, except for the recognition of impairment gains or losses, interest revenue, and foreign exchange gains and losses which are recognized in surplus/deficit. Interest income from these financial assets is included in finance income using the effective interest rate method.

#### **Fair value through surplus or deficit**

Financial assets that do not meet the criteria for amortized cost or fair value through net assets/ equity are measured at fair value through surplus or deficit. A business model where the entity manages financial assets with the objective of realizing cash flows through solely the sale of the assets would result in a fair value through a surplus or deficit model.

### **Trade and other receivables**

Trade and other receivables are recognized at fair values less allowances for any uncollectible amounts. Trade and other receivables are assessed for impairment on a continuing basis. An estimate is made of doubtful receivables based on a review of all outstanding amounts at the year-end.

### **Impairment**

The entity assesses, on a forward-looking basis, the expected credit loss ('ECL') associated with its financial assets carried at amortized cost and fair value through net assets/equity. The entity recognizes a loss allowance for such losses at each reporting date. Critical estimates and significant judgments made by management in determining the expected credit loss (ECL) are set out in Note.

### **Financial liabilities**

#### **Classification**

The entity classifies its liabilities as subsequently measured at amortized cost except for financial liabilities measured through profit or loss.

#### **g) Inventories**

Inventory is measured at cost upon initial recognition. To the extent that inventory was received through non-exchange transactions (for no cost or for a nominal cost), the cost of the inventory is its fair value at the date of acquisition. Costs incurred in bringing each product to its present location and conditions are accounted for, as follows:

Raw materials: purchase cost using the weighted average cost method

Finished goods and work in progress: cost of direct materials and labour and a proportion of manufacturing overheads based on the normal operating capacity but excluding borrowing costs.

After initial recognition, inventory is measured at the lower of cost and net realizable value. However, to the extent that a class of inventory is distributed or deployed at no charge or for a nominal charge, that class of inventory is measured at the lower of cost and current replacement cost. Net realizable value is the estimated selling price in the ordinary course of operations, less the estimated costs of completion and the estimated costs necessary to make the sale, exchange,

or distribution. Inventories are recognized as an expense when deployed for utilization or consumption in the ordinary course of operations of the Municipality.

**h) Provisions**

Provisions are recognized when the Municipality has a present obligation (legal or constructive) as a result of a past event, it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Where the Municipality expects some or all of a provision to be reimbursed, for example, under an insurance contract, the reimbursement is recognized as a separate asset only when the reimbursement is virtually certain. The expense relating to any provision is presented in the statement of financial performance net of any reimbursement.

**i) Social Benefits**

Social benefits are cash transfers provided to i) specific individuals and/or households that meet the eligibility criteria, ii) mitigate the effects of social risks and iii) Address the needs of society as a whole. The entity recognises a social benefit as an expense for the social benefits scheme at the same time that it recognises a liability. The liability for the social benefit scheme is measured at the best estimate of the cost (the social benefit payments) that the entity will incur in fulfilling the present obligations represented by the liability.

**j) Contingent liabilities**

The City/Municipality does not recognize a contingent liability but discloses details of any contingencies in the notes to the financial statements unless the possibility of an outflow of resources embodying economic benefits or service potential is remote.

**k) Contingent assets**

The Municipality does not recognize a contingent asset but discloses details of a possible asset whose existence is contingent on the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Municipality in the notes to the financial statements. Contingent assets are assessed continually to ensure that developments are

appropriately reflected in the financial statements. If it has become virtually certain that an inflow of economic benefits or service potential will arise and the asset's value can be measured reliably, the asset and the related revenue are recognized in the financial statements of the period in which the change occurs

**l) Changes in accounting policies and estimates**

The Municipality recognizes the effects of changes in accounting policy retrospectively. The effects of changes in accounting policy are applied prospectively if retrospective application is impractical.

**m) Employee benefits – Retirement benefit plans**

The Municipality provides retirement benefits for its employees and directors. Defined contribution plans are post-employment benefit plans under which the Municipality pays fixed contributions into a separate fund and will have no legal or constructive obligation to pay further contributions if the Municipality does not hold sufficient assets to pay all employee benefits relating to employee service in the current and prior periods. The contributions to scheme obligations for the payment of retirement benefits are charged against income in the year in which they become payable. Defined benefit plans are post-employment benefit plans other than defined-contribution plans. The defined benefits are actuarially valued tri-annually on the projected unit credit method basis. Deficits identified are recovered through lump sum payments or increased future contributions on proportional basis to all participating employers. The contributions and lump sum payments reduce the post-employment benefit obligation.

**n) Foreign currency transactions**

Transactions in foreign currencies are initially accounted for at the ruling rate of exchange on the date of the transaction. At each reporting date, foreign currency monetary items are translated using the closing rate. Non-monetary items measured in historical cost are translated using the exchange rate at the date of the transaction, and those measured at fair value are translated using the exchange rates at the date when the fair value was determined. Exchange differences arising from the settlement of monetary items or translation of monetary/non-monetary items at rates different from those at which they were initially reported are recognized in surplus or deficit in the period.

**o) Borrowing costs**

Borrowing costs are capitalized against qualifying assets as part of property, plant and equipment. Such borrowing costs are capitalized over the period during which the asset is being acquired or constructed and borrowings have been incurred. Capitalization ceases when construction of the asset is complete. Further borrowing costs are charged to the statement of financial performance.

**p) Related parties**

The Olkalou Municipality regards a related party as a person or an entity with the ability to exert control individually or jointly, or to exercise significant influence over the Municipality, or vice versa. Members of key management are regarded as related parties and comprise the Board members, the Olkalou Municipality Managers and Olkalou Municipality Accountant.

**q) Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various commercial banks at the end of the financial year.

**r) Comparative figures**

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

**s) Events after the reporting period**

Events after the reporting date are those events, both favourable and unfavourable, that occur between the reporting date and the date when the financial statements are authorized for issue.

Two types of events can be identified:

(a) Those that provide evidence of conditions that existed at the reporting date (adjusting events after the reporting date); and

(b) Those that are indicative of conditions that arose after the reporting date (*non-adjusting events after the reporting date*).

The Municipality should indicate whether there are material adjusting and non- adjusting events after the reporting period.

**t) Currency**

The financial statements are presented in Kenya Shillings (Kshs.) and the values rounded off to the nearest shilling.

## **5. Significant judgments and sources of estimation uncertainty**

The preparation of the Olkalou Municipality's financial statements in conformity with IPSAS requires management to make judgments, estimates and assumptions that affect the reported amounts of revenues, expenses, assets and liabilities, and the disclosure of contingent liabilities, at the end of the reporting period. However, uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of the asset or liability affected in future periods.

State all judgements, estimates and assumptions made.

### **Estimates and assumptions.**

The key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are described below. The Olkalou Municipality based its assumptions and estimates on parameters available when the consolidated financial statements were prepared. However, existing circumstances and assumptions about future developments may change due to market changes or circumstances arising beyond the control of the Municipality. Such changes are reflected in the assumptions when they occur.

### **Useful lives and residual values**

The useful lives and residual values of assets are assessed using the following indicators to inform potential future use and value from disposal:

- i) The condition of the asset based on the assessment of experts employed by the Olkalou Municipality.
- ii) The nature of the asset, its susceptibility and adaptability to changes in technology and processes.
- iii) The nature of the processes in which the asset is deployed.
- iv) Availability of funds to replace the asset.
- v) Changes in the market in relation to the asset.

Notes to the Financial Statements

6. Transfers from the County Government

Description	FY 2024/2025	FY 2023/2024
	KShs.	KShs.
Transfers from County Govt. – Recurrent		
Payments by County on behalf of the entity	18,259,237	32,944,732
Unconditional development grants		
<b>Total</b>	<b>18,259,237</b>	<b>32,944,732</b>

These were payment made by Nyandarua county executive on behalf of Ol kalou Municipality.

(a) Transfers from County Government entities (Categorized)

Name Of The Entity Sending The Grant	Amount recognized to Statement of financial performance	Amount deferred under deferred income	Amount recognized in capital	Total grant income during the year	FY 2023/2024
			and		
		KShs	KShs	KShs	KShs
State Department	-	-	-	-	-
Ministry	-	-	-	-	-
	-	-	-	-	-
<b>Total</b>	-	-	-	-	-

7. Public Contributions and Donations

Description	FY 2024/2025	FY 2023/2024
	KShs	KShs
Donation from development partners	-	-
Contributions from the public	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

**8. Levies, Fines and penalties**

Description	FY 2024/2025	FY 2023/2024
	Kshs.	Kshs.
Levies	-	-
Fines	-	-
Penalties	-	-
Others ( <i>indicate and specify</i> )	-	-
<b>Total</b>	-	-

**9. Other Revenues**

Description	FY 2024/2025	FY 2023/2024
	Kshs.	Kshs.
Transfers from other government entities	-	-
Others ( <i>indicate and specify</i> )	-	-
<b>Total</b>	-	-

**10. Interest income**

Description	FY 2024/2025	FY 2023/2024
	Kshs.	Kshs.
Interest income from investments	-	-
Interest income on bank deposits	-	-
Others ( <i>Specify</i> )	-	-
<b>Total interest income</b>	-	-

**11. Miscellaneous income**

Description	FY 2024/2025	FY 2023/2024
	Kshs.	Kshs.
Income from sale of tender documents	-	-
Others ( <i>specify</i> )	-	-
<b>Total other income</b>	-	-

**12. Use of Goods and Services**

Description	FY 2024/2025	FY 2023/2024
	KShs	KShs
Utilities, supplies and services	254,916	134,180
Communication, supplies and services	95,910	57,580
Domestic travel and subsistence	876,805	544,990
Foreign travel and subsistence	-	-
Printing, advertising, supplies & services	126,520	68,990
Rent and rates	-	-
Training expenses	22,470	100,000
Hospitality supplies and services	373,540	384,792
Insurance costs	-	-
Specialized materials and services	100,000	-
Office and general supplies and services	383,472	200,000
Fuel, oil and lubricants	799,985	999,973
Other operating expenses	430,000	2,254,000
Routine maintenance – vehicles and other equipment	-	-
Routine maintenance – other assets	-	-
Contracted Professional Services	1,816,500	-
Audit fees	-	-
Hire of Transport, equipment etc	-	-
Bank Charges	3,683	8,375
Social Benefit expenses*	-	-
<b>Total</b>	<b>5,283,800</b>	<b>4,973,830</b>

**13. Staff costs**

Description	FY 2024/2025	FY 2023/2024
	KShs	KShs
Salaries and wages	-	15,331,927
Staff gratuity	-	-
Social security contribution	-	-
Other staff costs (Casual)	2,812,800	2,524,200
<b>Total</b>	<b>2,812,800</b>	<b>17,856,127</b>

**14. Board expenses**

Description	FY 2024/2025	FY 2023/2024
	Kshs.	Kshs.
Chairman/Members' Honoraria		
Sitting allowances	822,230	227,780
Medical Insurance	-	-
Induction and Training	-	-
Travel and accommodation	967,504	601,688
Conference Costs	207,500	-
Other allowances ( <i>Specify</i> )	-	-
<b>Total</b>	<b>1,997,234</b>	<b>829,468</b>

**15. Finance costs**

Description	FY 2024/2025	FY 2023/2024
	Kshs.	Kshs.
Interest on Bank overdrafts	-	-
Interest on loans from banks	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

**16. Depreciation and amortization**

Description	FY 2024/2025	FY 2023/2024
	KShs	KShs
Property, plant and equipment	14,666,865	16,694,532
Intangible assets	-	-
Investment property carried at cost	-	-
<b>Total depreciation and amortization</b>	<b>14,666,865</b>	<b>16,694,532</b>

**17. Repairs and Maintenance**

Description	FY 2024/2025	FY 2023/2024
	KSh	KSh
Property- Buildings	-	-
Office equipment	-	-
Furniture and fittings	-	-
Motor vehicle expenses	490,960	-
Maintenance of civil works	-	9,293,678
<b>Total repairs and maintenance</b>	<b>490,960</b>	<b>9,293,678</b>

**18. Gain/(loss) on disposal of assets**

Description	FY 2024/2025	FY 2023/2024
	KSh	KSh
Property, plant and equipment	-	-
Intangible assets	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

**19. Cash and cash equivalents**

Description	FY 2024/2025	FY 2023/2024
	KSh	KSh
Fixed deposits account	-	-
On - call deposits	-	-
Current account	21,275	11,388,799
Others( <i>specify</i> )	-	-
<b>Total cash and cash equivalents</b>	<b>21,275</b>	<b>11,388,799</b>

Detailed analysis of the cash and cash equivalents are as follows:

Financial institution	Account number	FY 2024/2025		FY 2023/2024	
		Kshs.	Kshs.	Kshs.	Kshs.
<b>a) Fixed deposits account</b>	-	-	-	-	-
Kenya Commercial bank	-	-	-	-	-
Equity Bank, etc	-	-	-	-	-
<b>Sub- total</b>	-	-	-	-	-
<b>b) On - call deposits</b>	-	-	-	-	-
Kenya Commercial bank	-	-	-	-	-
Equity Bank - etc	-	-	-	-	-
<b>Sub- total</b>	-	-	-	-	-
<b>c) Current account</b>					
Equity Bank - UDG	620277326491	12,642	3,770,756		
Equity Bank - UIG	620278998041	1,790	1,790		
Equity Bank - RETENTION	620284416874	6,844	7,616,253		
<b>Sub- total</b>		<b>21,275</b>	<b>11,388,799</b>		
<b>d) Others(specify)</b>					
Cash in transit		-	-		
Cash in hand		-	-		
Mobile Money		-	-		
<b>Sub- total</b>		-	-		
<b>Grand total</b>		<b>21,275</b>	<b>11,388,799</b>		

## 20. Receivables from exchange transactions

Description	FY 2024/2025		FY 2023/2024	
	Kshs.	Kshs.	Kshs.	Kshs.
<b>Current Receivables</b>	-	-	-	-
Service, water and electricity debtors	-	-	-	-
Other exchange debtors	-	-	-	-
Less: impairment allowance	-	-	-	-
<b>Total Current receivables (a)</b>	-	-	-	-
<b>Non-Current receivables</b>	-	-	-	-
Service, water and electricity debtors	-	-	-	-
Other exchange debtors	-	-	-	-
Less: impairment allowance	-	-	-	-
<b>Total Non- current receivables (b)</b>	-	-	-	-
<b>Total</b>	-	-	-	-

## Ageing analysis for Receivables from exchange transactions

Description	FY 2024/2025		FY 2023/2024	
	Kshs		Kshs	
	Current FY	% of the total	Comparative FY	% of the total
Less than 1 year	-	-	-	-
Between 1- 2 years	-	-	-	-
Between 2-3 years	-	-	-	-
Over 3 years	-	-	-	-
<b>Total (a+b)</b>	-	-	-	-

## 21. Receivables from Non-Exchange transaction

Description	FY 2024/2025		FY 2023/2024	
	Kshs		Kshs	
Transfer from County Executive	-	-	-	-
Transfer from Fund	-	-	-	-
<b>Total</b>	-	-	-	-

## Ageing analysis for Receivables from non-exchange transactions

Description	FY 2024/2025		FY 2023/2024	
	Kshs		Kshs	
	Current FY	% of the total	Comparative FY	% of the total
Less than 1 year	-	-	-	-
Between 1- 2 years	-	-	-	-
Between 2-3 years	-	-	-	-
Over 3 years	-	-	-	-
<b>Total</b>	-	-	-	-

**22. Prepayments**

Description	FY 2024/2025	FY 2023/2024
	Kshs.	Kshs.
Insurance	-	-
Rent	-	-
Water	-	-
Internet	-	-
Other (specify)	-	-
<b>Total</b>	-	-

**23. Inventories**

Description	FY 2024/2025	FY 2023/2024
	Kshs.	Kshs.
Consumable stores	-	-
Medical supplies	-	-
Spare parts and meters	-	-
Water for distribution	-	-
Other goods held for resale	-	-
Catering	-	-
Less: allowance for impairment	-	-
<b>Total inventories at the lower of cost and net realizable value</b>	-	-

**Detailed Disclosure on Inventories**

	FY 2024/2025	FY 2023/2024
<b>Opening balance</b>	-	-
Additional Inventory in the year	-	-
Inventory expensed in the year	-	-
Write-downs in the year	-	-
Others specify	-	-
<b>Closing balance</b>	-	-

24. Property, Plant and Equipment

Description	Buildings	Infrastructure	Motor vehicles	Furniture and fixtures	Machinery and equipment	Computers	Work in progress	Capital	Total	Depreciation Rate	
										As at 1 July 2023	As at 1 July 2024
	2%	10%	10-16.67%	2-20%	12.5%	30%					
As at 1 July 2023	35,605,680	130,568,631	17,932,324	11,959,436	6,484,930	1,500,000	66,560,503	270,611,504			
Additions	108,271,965	-	-	-	-	-	-	-	-	-	-
Disposals	-	-	-	-	-	-	-	-	-	-	-
Transfers/adjustments	-	-	-	-	-	-	-	-	-	-	-
Revaluation Adjustment	-	-	-	-	-	-	-	-	-	-	-
As at 30 <sup>th</sup> June 2024	143,877,645	130,568,631	17,932,324	11,959,436	6,484,930	2,698,450	313,521,416				
Additions for the year	2,325,383	-	-	7,178,125	-	-	-	10,003,508			
Disposals for the year	-	-	-	-	-	-	-	500,000			
Transfer/adjustments	-	-	-	-	-	-	-	-			
Revaluation Adjustment	-	-	-	-	-	-	-	-			
As at 30 <sup>th</sup> June 2025	146,203,028	130,568,631	17,932,324	19,137,562	6,484,930	2,698,450	500,000	323,524,924			
Depreciation and impairment											
At 1 July 2023	3,276,161		17,932,325	11,959,437	2,756,095	1,500,000	-	37,424,018			

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Description	Building		Road Infrastructure		Motor vehicles		Infrastructure assets		Furniture and fixtures		Computers		Capital Work in progress		Total	
	Shs	%	Shs	%	Shs	%	Shs	%	Shs	%	Shs	%	Shs	%	Shs	%
<b>Depreciation Rate</b>	<b>2%</b>	<b>10%</b>	<b>10-16.67%</b>	<b>2-20%</b>	<b>12.5%</b>	<b>30%</b>										
Depreciation	2,812,030	13,056,863			466,104	359,535										16,694,532
Impairment	-	-	-	-	-	-										
Transfers/ Adjustments	-	-	-	-	-	-										
<b>As at 30 June 2024</b>	<b>6,088,191</b>	<b>13,056,863</b>	<b>17,932,325</b>	<b>11,959,437</b>	<b>3,22,199</b>	<b>1,859,535</b>										<b>54,118,550</b>
Depreciation for the year	2,735,189	11,317,806			389,119	224,750										14,666,865
Disposals for the year	-	-	-	-	-	-										
Impairment for the year	-	-	-	-	-	-										
Transfer/adjustment	-	-	-	-	-	-										
<b>As at 30<sup>th</sup> June 2025</b>	<b>8,823,380</b>	<b>24,374,669</b>	<b>17,932,325</b>	<b>11,959,437</b>	<b>389,119</b>	<b>2,084,285</b>										<b>68,785,415</b>
NBV as at 30 <sup>th</sup> Jun 2024	137,789,454	117,511,768			3,262,731	838,915										259,402,868
NBV as at 30 <sup>th</sup> Jun 2025	137,379,648	106,193,962			2,873,612	614,165								500,000		254,739,511

*Work In progress relates to Partly paid KUSP infrastructure project*

**25. Intangible assets**

Description	FY 2024/2025	FY 2023/2024
	Kshs.	Kshs.
<b>Cost</b>	-	-
<b>At beginning of the year</b>	-	-
Additions	-	-
<b>At end of the year</b>	-	-
	-	-
<b>Amortization and impairment</b>	-	-
<b>At beginning of the year</b>	-	-
Amortization	-	-
<b>At end of the year</b>	-	-
Impairment loss	-	-
<b>At end of the year</b>	-	-
<b>NBV</b>	-	-

**26. Biological Assets**

Description	FY 2024/2025	FY 2023/2024
	Kshs.	Kshs.
Trees in a plantation forest		
Animals: Dairy Cattle, Pigs, Sheep		
Others specify		
<b>Total</b>		

**27. Trade and Other Payables**

Description	FY 2024/2025		FY 2023/2024	
	Kshs.		Kshs.	
Trade payables	22,274		-	
Retentions	14,400		9,075,131	
Accrued expenses	-		-	
Other payables (Specify)	-		-	
<b>Total trade and other payables</b>	<b>36,674</b>		<b>9,075,131</b>	
<b>Ageing analysis:</b>	<b>Current FY</b>	<b>% of the Total</b>	<b>Comparative FY</b>	<b>% of the Total</b>
Under one year	22,274	61%	5,475,627	60%
1-2 years	14,400	39%	3,599,504	40%
2-3 years	-	-	-	-
Over 3 years	-	-	-	-

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<b>Total</b>	<b>36,674</b>	<b>100%</b>	<b>9,075,131</b>	<b>100%</b>
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**28. Refundable deposits and prepayments from customers**

Description	FY 2024/2025		FY 2023/2024	
	Kshs		Kshs	
Rent deposits	-		-	
Prepayments	-		-	
Others ( <i>specify</i> )	-		-	
<b>Total</b>	-		-	
<b>Ageing analysis:</b>	<b>Current FY</b>	<b>% of the Total</b>	<b>Comparative FY</b>	<b>% of the Total</b>
Under one year	-	-	-	-
1-2 years	-	-	-	-
2-3 years	-	-	-	-
Over 3 years	-	-	-	-
<b>Total</b>	-	-	-	-

**29. Provisions**

Description	FY 2024/2025		FY 2023/2024	
	Kshs		Kshs	
Balance at the beginning of the year	-		-	
Additional Provisions ( <i>Specify</i> )	-		-	
Provision utilised	-		-	
<b>Balance at the end of the year</b>	-		-	
	-		-	
Current Portion of provision	-		-	
Long term portion of provision	-		-	
<b>Total Provisions</b>	-		-	

**30. Borrowings**

The table below shows the classification of borrowings long-term and current borrowings:

Description	FY 2024/2025		FY 2023/2024	
	Kshs		Kshs	
Short term borrowings (current portion)	-		-	
Long term borrowings	-		-	
<b>Total</b>	-		-	

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Description	FY 2024/2025	FY 2023/2024
	Kshs.	Kshs.
<b>Balance at beginning of the period</b>	-	-
Borrowings during the year	-	-
Repayments of borrowings during the period	-	-
<b>Balance at end of the period</b>	-	-

The table below shows the Distribution of borrowings:

Description	FY 2024/2025	FY 2023/2024
	Kshs.	Kshs.
<b>Borrowings</b>		
Kenya Shilling loan from KCB	-	-
Kenya Shilling loan from Barclays Bank	-	-
Kenya Shilling loan from Consolidated Bank	-	-
Borrowings from other government institutions	-	-
<b>Total balance at end of the year</b>	-	-

**31. Employee Benefit Obligations**

Description	Defined benefit plans	Post-employment or medical benefits	Other Provisions	Amount
	Kshs.	Kshs.	Kshs.	Kshs.
Current benefit obligation	-	-	-	-
Non-current benefit obligation	-	-	-	-
<b>Total</b>	-	-	-	-

**32. Deferred Income**

Description	FY 2024/2025	FY 2023/2024
	Kshs	Kshs
National/County Government	-	-
International Funding Bodies	-	-
Public Contributions and Donations	-	-
<b>Total Deferred Income</b>	-	-

The deferred income movement is as follows:

Description	County government	International funding bodies	Public contributions and donations	Total
	Kshs	Kshs	Kshs	Kshs
Balance brought forward	-	-	-	-
Additions during the year	-	-	-	-
Transfers to capital fund	-	-	-	-
Transfers to income statement	-	-	-	-
Other transfers	-	-	-	-
Balance carried forward	-	-	-	-

*Analysed as:*

Description	Amount
	Kshs
Current	-
Non- Current	-
<b>Total</b>	-

**33. Social Benefit Liabilities**

Description	FY 2024/2025	FY 2023/2024
	Kshs.	Kshs.
Health social benefit scheme	-	-
Unemployment social benefit scheme	-	-
Orphaned and vulnerable benefit scheme	-	-
PWD benefit scheme	-	-
Elderly social benefit scheme	-	-
<b>Total</b>	-	-
	-	-
Current social benefits	-	-
Non- current social benefits	-	-
<b>Total (tie to totals above)</b>	-	-

**34. Cash generated from operations**

Description	FY 2024/2025	FY 2023/2024
	Kshs.	Kshs.
<b>Surplus/ (deficit) for the year before tax</b>	<b>(6,992,423)</b>	<b>(16,702,907)</b>
<b>Adjusted for:</b>		
Depreciation	14,666,865	16,694,532
Amortisation		-
Gains/ losses on disposal of assets		-
<b>Working Capital adjustments</b>		-
Increase in inventory		-
Increase in receivables		-
Increase in payables	(9,038,458)	(10,170,609)
<b>Net cash flow from operating activities</b>	<b>(1,364,016)</b>	<b>(10,178,984)</b>

**35. Related party balances**

**a) Nature of related party relationships**

Entities and other parties related to the Ol kalou Municipality include those parties who have ability to exercise control or exercise significant influence over its operating and financial decisions. Related parties include management personnel, their associates and close family members. The Municipality is related to the following entities:

- a) The County Government.
- b) The Parent County Government Ministry.
- c) County Assembly.
- d) Key management.
- e) Ol kalou Municipality Board

**b) Related party transactions**

Description	FY 2024/2025	FY 2023/2024
	Kshs.	Kshs.
Transfers from related parties'	-	-
Transfers to related parties	-	-

**c) Key management remuneration**

Description	FY 2024/2025	FY 2023/2024
	Kshs.	Kshs.
Board Members	-	-
Key Management Compensation	-	-
<b>Total</b>	-	-

**d) Due from related parties**

Description	FY 2024/2025	FY 2023/2024
	Kshs.	Kshs.
Due from parent Ministry	-	-
Due from County Government	-	-
Due from County Assembly	-	-
<b>Total</b>	-	-

**e) Due to related parties**

Description	FY 2024/2025	FY 2023/2024
	Kshs.	Kshs.
Due to parent Ministry	-	-
Due to County Government	-	-
Due to Key management personnel	-	-
Due to County Assembly	-	-
<b>Total</b>	-	-

**36. Contingent liabilities**

Contingent liabilities	FY 2024/2025	FY 2023/2024
	Kshs.	Kshs.
Court case against the entity	-	-
Bank guarantees	-	-
<b>Total</b>	-	-

**37. Contingent Assets**

Contingent liabilities	FY 2024/2025	FY 2023/2024
	Kshs.	Kshs.
Court case against the entity	-	-
Others Specify	-	-
<b>Total</b>	-	-

### 38. Financial risk management

The OI kalou Municipality's activities expose it to a variety of financial risks including credit and liquidity risks and effects of changes in foreign currency. The Municipality's overall risk management programme focuses on the unpredictability of changes in the business environment and seeks to minimise the potential adverse effect of such risks on its performance by setting acceptable levels of risk. The Municipality does not hedge any risks and has in place policies to ensure that credit is only extended to customers with an established credit history. The City/Municipality's financial risk management objectives and policies are detailed below:

#### I. Credit risk

The OI kalou Municipality has exposure to credit risk, which is the risk that a counterparty will be unable to pay amounts in full when due. Credit risk arises from cash and cash equivalents, and deposits with banks, as well as trade and other receivables and available-for-sale financial investments.

Management assesses the credit quality of each customer, taking into account its financial position, past experience, and other factors. Individual risk limits are set based on internal or external assessments in accordance with limits set by the directors. The amounts presented in the statement of financial position are net of allowances for doubtful receivables, estimated by the Municipality's management based on prior experience and their assessment of the current economic environment. The carrying amount of financial assets recorded in the financial statements representing the Municipality's maximum exposure to credit risk without taking account of the value of any collateral obtained is made up as follows:

Description	Total amount KSh	Fair value		Impairment loss
		Carrying amount	Loss allowance	
<b>At 30 June 2025</b>				
Receivables from exchange transactions	-	-	-	-
Receivables from non-exchange transactions	-	-	-	-
Bank balances	-	-	-	-
<b>Total</b>	-	-	-	-
	-	-	-	-
<b>At 30 June 2024</b>	-	-	-	-
Receivables from exchange transactions	-	-	-	-
Receivables from non-exchange transactions	-	-	-	-
Bank balances	-	-	-	-
<b>Total</b>	-	-	-	-

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The customers under the fully performing category are paying their debts as they continue trading. The credit risk associated with these receivables is minimal and the allowance for uncollectible amounts that the Municipality has recognised in the financial statements is considered adequate to cover any potentially irrecoverable amounts. The Municipality has significant concentration of credit risk on amounts due.

The Municipality Board sets policies and objectives and lays down parameters within which the various aspects of credit risk management are operated.

## **II. Liquidity risk management**

Ultimate responsibility for liquidity risk management rests with the Oi kalou Municipality Manager, who has built an appropriate liquidity risk management framework for the management of the Municipality's short, medium and long-term liquidity management requirements. The Municipality manages liquidity risk through continuous monitoring of forecasts and actual cash flows.

The table below represents cash flows payable by the Municipality under non-derivative financial liabilities by their remaining contractual maturities at the reporting date. The amounts disclosed in the table are the contractual undiscounted cash flows. Balances due within 12 months equal their carrying balances, as the impact of discounting is not significant.

Description	Less than 1 month	Between 1- 3 months	Over 3 months	Total
	Kshs.	Kshs.	Kshs.	Kshs.
<b>At 30 Jun 2025</b>	-	-	-	-
Trade payables	-	-	-	-
Current portion of borrowings	-	-	-	-
Provisions	-	-	-	-
Employee benefit obligation	-	-	-	-
<b>Total</b>	-	-	-	-
<b>At 30 Jun 2024</b>	-	-	-	-
Trade payables	-	-	-	-
Current portion of borrowings	-	-	-	-
Provisions	-	-	-	-
Employee benefit obligation	-	-	-	-
<b>Total</b>	-	-	-	-

### **III. Market risk**

The Board has put in place an internal audit function to assist it in assessing the risk faced by the Ol kalou Municipality on an ongoing basis, evaluate and test the design and effectiveness of its internal accounting and operational controls.

Market risk is the risk arising from changes in market prices, such as interest rate, equity prices and foreign exchange rates which will affect the Municipality's income or the value of its holding of financial instruments. The objective of market risk management is to manage and control market risk exposures within acceptable parameters, while optimising the return. Overall responsibility for managing market risk rests with the Audit and Risk Management Committee. The Municipality's Finance Department is responsible for the development of detailed risk management policies (subject to review and approval by Audit and Risk Management Committee) and for the day-to-day implementation of those policies. There has been no change to the Municipality's exposure to market risks or the manner in which it manages and measures the risk.

### **IV. Foreign currency risk**

The Ol kalou Municipality has transactional currency exposures. Such exposure arises through purchases of goods and services that are done in currencies other than the local currency. Invoices denominated in foreign currencies are paid after 30 days from the date of the invoice and conversion at the time of payment is done using the prevailing exchange rate. The carrying amount of the Municipality's foreign currency denominated monetary assets and monetary liabilities at the end of the reporting period are as follows:

Description	Other currencies		Total
	Kenya	KShs	KShs
<b>At 30 June 2025</b>	-	-	-
Financial assets	-	-	-
Investments	-	-	-
Cash	-	-	-
Debtors/ receivables	-	-	-
<b>Liabilities</b>	-	-	-
Trade and other payables	-	-	-
Borrowings	-	-	-
Net foreign currency asset/(liability)	-	-	-

**Foreign currency sensitivity analysis**

The following table demonstrates the effect on the Fund's statement of financial performance on applying the sensitivity for a reasonable possible change in the exchange rate of the three main transaction currencies, with all other variables held constant. The reverse would also occur if the Kenya Shilling appreciated with all other variables held constant.

Description	Change in currency rate	Effect on surplus/ deficit	Effect on equity
	Kshs.	Kshs.	Kshs.
<b>2025</b>		-	-
Euro	10%	-	-
USD	10%	-	-
<b>2024</b>		-	-
Euro	10%	-	-
USD	10%	-	-

**V. Interest rate risk**

Interest rate risk is the risk that the entity's financial condition may be adversely affected as a result of changes in interest rate levels. The entity's interest rate risk arises from bank deposits. This exposes the Fund to cash flow interest rate risk. The interest rate risk exposure arises mainly from interest rate movements on the Fund's deposits.

**Management of interest rate risk**

To manage the interest rate risk, management has endeavoured to bank with institutions that offer favourable interest rates.

**VI. Capital risk management.**

The objective of the Municipality's capital risk management is to safeguard the Municipality's ability to continue as a going concern. The Municipality capital structure comprises of the following Municipality:

Description	FY 2024/2025	FY 2023/2024
	KShs.	KShs.
Revaluation reserve	-	-
Capital/Development Grants/City/Municipality	-	-
Accumulated surplus	-	-
<b>Total Funds</b>	-	-
	-	-
Total borrowings	-	-
Less: cash and bank balances	-	-
Net debt/(excess cash and cash equivalents)	-	-
<b>Gearing</b>	-	-

**39. Program for Results (PforR) Disclosure**

*This disclosure note is for entities that are implementing Programs for Results (PforR). Implementing entities are required to make disclosures in accordance with their respective financing agreements. The disclosure should capture the program's goal and expenditures designated in the expenditure framework.*

<b>Name of the PforR: N/A</b>	
<b>Financing Partners: N/A</b>	
<b>Purpose of the PforR: N/A</b>	
<b>Expenditure Details</b>	
Cumulative actual expenditures for the previous years	Amount in KShs.
Actual expenditure in the current financial year.	
<ol style="list-style-type: none"> <li>1. Employee Cost</li> <li>2. Use of goods and Services</li> <li>3. Grants and Subsidies</li> <li>4. Building of ECDE facilities</li> <li>5. Others (specify)</li> </ol>	
<b>Sub-total</b>	
<b>Cumulative Actual Expenditures to date</b>	

20. Appendices

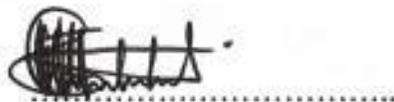
Appendix 1. Progress on Follow up of Auditors Recommendations.

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
1	Unconfirmed property, plant and equipment balances	Management is currently developing Asset and disposal policy	Not resolved	30 <sup>th</sup> June 2026
2	Unresolved prior year matters	Management is on the process of developing all policies queried by the auditor	Not resolved	30 <sup>th</sup> June 2026
3	Lack of operational autonomy at municipality	Management has taken various steps to fast-track autonomy of municipality	Not resolved	30 <sup>th</sup> June 2026
4	Idle projects	Management is in the process of	Not resolved	30 <sup>th</sup> June 2026

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
		operationalizing the idle project		
5	Lack of risk management & fraud policies	The management is in the process of developing the management & fraud policy	Not resolved	30 <sup>th</sup> June 2026
6	Weakness in information communication technology (ICT) environment	The management is in the process of developing the ICT policy	Not resolved	30 <sup>th</sup> June 2026



**Eric Igogo**  
*The Accounting officer*

**Appendix 2: Inter-Entity Transfers**

MUNICIPALITY NAME, OL KALOU MUNICIPALITY				
Breakdown of Transfers from the County Executive of Nyandarua County				
FY 2024/2025				
a.	Recurrent Grants	<u>Bank Statement Date</u>	<u>Amount (Kshs.)</u>	<u>Indicate the FY to which the amounts relate</u>
	N/A			
		<b>Total</b>		
b.	Development Grants	<u>Bank Statement Date</u>	<u>Amount (Kshs.)</u>	<u>Indicate the FY to which the amounts relate</u>
		<b>Total</b>		
c.	Direct Payments	<u>Bank Statement Date</u>	<u>Amount (Kshs.)</u>	<u>Indicate the FY to which the amounts relate</u>
		<b>Total</b>		

.....  
*Head of Accounts of the Nyandarua County Executive*

**Appendix 3: Reporting of Climate Relevant Expenditures**

Name of the Organization  
Telephone Number  
Email Address  
Name of CEO/MD/Head

Name and contact details of contact person (in case of any clarifications) .....

Project Name	Project Description	Project Objectives	Project Activities	Quarter				Source of Funds	Implementing Partners
				Q1	Q2	Q3	Q4		
N/A									

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**Appendix 4: Disaster Expenditure Reporting Template**

Date:

Entity

[REDACTED]									
N/A									

