REPUBLIC OF KENYA
COUNTY GOVERNMENT OF NYANDARUA
DEPARTMENT OF LANDS, PHYSICAL PLANNING,
HOUSING AND URBAN DEVELOPMENT
ENGINEER MUNICIPALITY

TERMS OF REFERENCE FOR FINANCE ADMINISTRATION AND GENDER MAINSTREAMING COMMITTEE

1. Review and recommend municipal budgets and financial plans to ensure effective allocation and use of municipal resources.
2. Monitor municipal revenue collection and expenditure to promote accountability, transparency, and compliance with the Public Finance Management Act.
3. Oversee preparation and review of financial reports and statements to ensure proper financial management and reporting standards.
4. Advise the Municipal Board on financial planning and resource mobilization for implementation of municipal projects and development programmes.
5. Oversee administrative operations of the municipality, including organizational structures, policies, and service delivery systems.
6. Review and monitor human resource management practices, including staffing, performance management, and capacity building.
7. Ensure integration of gender equality and social inclusion in municipal policies, plans, programmes, and budgeting processes.
8. Promote participation and empowerment of women, youth, persons with disabilities, and marginalized groups in municipal governance and development.
9. Review and advise on policies related to finance, administration, and gender mainstreaming, and monitor their implementation within the municipality.

Ms. Tabitha Wambui

Municipal Manager
ENGINEER MUNICIPALITY