

In compliance with Section 26 of the Urban Areas and Cities Act, 2011, the Board Chairperson guided the members to form committees for efficient performance of its duties. After deliberations, the members concurred that the committees should have a chair and four other members. They also agreed that as provided for in the Act, the Committees would incorporate technical officers and any other persons as may be approved by the Board for performance of the committee. The following Board Committees were formed with respective mandates:

## TERMS OF REFERENCE FOR MUNICIPALITY BOARD COMMITTEES

COMMITTEE	MEMBERSHIP	MANDATE
<b>Finance Administration and Gender Mainstreaming Committee</b>	<b>Committee Chair:</b> 1. Mr. David K. Kinyanjui- <b>Members</b> 2. Ms. Julie Gachiku 3. Hon Stephen Kinyanjui KK (CECM) 4. Mr. Martin M. Kamau 5. Mr. Daniel Kibebo Gathege	<ol style="list-style-type: none"> <li>1. Review and recommend municipal budgets and financial plans to ensure effective allocation and use of municipal resources.</li> <li>2. Monitor municipal revenue collection and expenditure to promote accountability, transparency, and compliance with the Public Finance Management Act.</li> <li>3. Oversee preparation and review of financial reports and statements to ensure proper financial management and reporting standards.</li> <li>4. Advise the Municipal Board on financial planning and resource mobilization for implementation of municipal projects and development programmes.</li> <li>5. Oversee administrative operations of the municipality, including organizational structures, policies, and service delivery systems.</li> <li>6. Review and monitor human resource management practices, including staffing, performance management, and capacity building.</li> <li>7. Ensure integration of gender equality and social inclusion in municipal policies, plans, programmes, and budgeting processes.</li> <li>8. Promote participation and empowerment of women, youth, persons with disabilities, and marginalized groups in municipal governance and development.</li> <li>9. Review and advise on policies related to finance, administration, and gender mainstreaming, and monitor their implementation within the municipality.</li> </ol>
<b>Audit Committee</b>	Committee Chairperson	<ol style="list-style-type: none"> <li>1. Review internal and external audit reports and ensure issues raised are addressed by the municipality.</li> </ol>

	<ol style="list-style-type: none"> <li>1. Ms. Mary W. Gitau –</li> </ol> <p><b>Members</b></p> <ol style="list-style-type: none"> <li>2. Mr. Samuel M. Kimani</li> <li>3. Hon. Stephen Kinyanjui KK (CECM)</li> <li>4. Ms. Josphine Muiru (Chief Officer)</li> <li>5. Mr. Daniel K. Gathege</li> </ol>	<ol style="list-style-type: none"> <li>2. Monitor implementation of audit recommendations to improve financial management and service delivery.</li> <li>3. Evaluate the effectiveness of internal control systems within the municipality.</li> <li>4. Oversee risk management processes and advise on measures to minimize financial and operational risks.</li> <li>5. Ensure compliance with financial laws and regulations, particularly the Public Finance Management Act, to promote transparency and accountability in the use of public resources.</li> </ol>
<p><b>C)Infrastructure and Planning Committee</b></p>	<p><b>Committee Chairperson</b></p> <ol style="list-style-type: none"> <li>1. Mr. Martin M. Kamau –</li> </ol> <p><b>Members</b></p> <ol style="list-style-type: none"> <li>2. Mr. David K. Kinyanjui</li> <li>3. Ms. Julie Gachiku</li> <li>4. Ms. Mary W. Gitau</li> </ol>	<ol style="list-style-type: none"> <li>1. Review and recommend municipal spatial plans and development plans to guide orderly urban growth and land use.</li> <li>2. Oversee development, maintenance, and improvement of municipal infrastructure such as roads, drainage systems, street lighting, and public facilities.</li> <li>3. Monitor implementation of infrastructure projects to ensure they meet approved plans, budgets, and standards.</li> <li>4. Promote sustainable urban planning and environmental considerations in infrastructure development.</li> <li>5. Review and advise on building approvals, zoning regulations, and land use compliance within the municipality.</li> </ol>

	<p>5. Mr. Daniel Kibebo G.</p>	<p>6. Support resource mobilization and partnerships for infrastructure development and urban improvement projects.</p> <p>7. Monitor service delivery related to public works and infrastructure to ensure efficiency, safety, and quality for residents.</p>
<p><b>Environment, Trade, Social Services and Tourism</b></p>	<p><b>Committee Chairperson</b></p> <p>1. Ms. Julie Gachiku –</p> <p><b>Members</b></p> <p>2. Ms. Mary W. Gitau</p> <p>3. Ms. Josphine Muiru</p> <p>4. Mr. David K. Kinyanjui</p> <p>5. Mr. Martin M. Kamau</p>	<p>1. Promote environmental protection and sustainable management of natural resources within the municipality.</p> <p>2. Oversee waste management, sanitation, and environmental conservation programmes to ensure a clean and healthy environment.</p> <p>3. Promote trade, markets, and local economic development by supporting small businesses, investment, and commercial activities.</p> <p>4. Support development and promotion of tourism activities and local attractions to enhance economic growth.</p> <p>5. Oversee delivery of social services and community welfare programmes, including youth, women, and vulnerable groups.</p> <p>6. Promote cultural, recreational, and community development initiatives that enhance social well-being and community participation.</p> <p>7. Receive, review, and facilitate resolution of public grievances and complaints related to environment, trade, tourism, and social services to improve service delivery and accountability.</p>